



GOVERNMENT AFFAIRS EXTERNSHIP OPPORTUNITY

The Government Affairs section of the Seattle City Attorney's office is seeking a law student to work as an extern for 20 hours a week for calendar year 2024. Our section provides client advice in several areas, including constitutional law (with an emphasis on First Amendment issues), tax, elections, ethics, open meetings, and public records.

Our section regularly advises the Mayor's Office, City Council, City boards and commissions, and City departments on matters that advance their policy interests.

The extern would perform legal research, draft memoranda, and assist with other tasks as needed. Applicants should have excellent research and writing capabilities and be able to work well (and amiably) under deadline pressure. Experience with and interest in City government matters is a plus.

This is an **unpaid** position, but we are happy to work with your law school so that you may obtain externship credit. This position is open until filled.

Applications are accepted continuously for upcoming openings. Candidates must be available a minimum of 20 hours per week. For more information, please visit our website at: <https://www.seattle.gov/cityattorney/about-us/careers/civil-externships>.

To apply, please:

- Complete a Volunteer Application form;
- Provide a letter of interest, resume, references, and a writing sample; and
- Email, fax, or mail the completed application with additional materials to:

Seattle City Attorney's Office

Attn: Belen Johnson

701 Fifth Avenue

Suite 2050

Seattle, WA 98104-7097

Belen.Johnson@seattle.gov

Fax: (206) 684-8284

Thank you for your interest in the Seattle City Attorney's Office!