FCC Study RFP Q/A
Updated: February 9, 2018

Date	Question	Answer
2/2	Have there been many inquiries into this Request for Proposals (RFP)?	We have circulated the opportunity widely. This is the only information session we are hosting.
2/2	How are the study results and findings shared?	The final strategic recommendations will be shared with an internal group at Department of Education and Early Learning (DEEL) and potentially shared with the Mayor's office.
2/2	Clarify timeline – When are the deliverables due?	See page 3 and 4 of the RFP for the specific dates. The majority of the work occurs over May, June, July, August.
2/2	It seems as though there is not time to collect thorough pre- and post-data. Do we have access to data sets that are already existing?	Yes, you would have access to deidentified data we have on our programs related to the family child care.
2/2	How many meetings are scheduled with Family Child Care (FCC) Advisory Council?	Meetings are scheduled through July at this point, more will be scheduled.
2/2	Are FCC Advisory Council meetings once per month?	They take place roughly every 6 weeks.
2/2	Will meeting notes from prior FCC Advisory Council meetings be available to us before the proposal submission?	We have not posted the notes publicly.
2/2	Are there geo-coded data sets?	Yes, for licensed FCC providers.
2/2	Do you gather information about service areas for providers?	It depends on how many children are attached to a subsidy and where they live. For the Seattle Preschool Program (SPP) FCC pilot, we do know the families and locations of the participants.
2/2	In Phase 3, the City seeks assessment of effectiveness. Is there a preferred definition of what is considered effective?	There is not a specific definition for effectiveness. The evaluation planning process will clarify how we will assess effectiveness.
2/2	Do you have measures that are already existing for the different pilots?	With the SPP Pilot, we have a 3rd party evaluation. There has also been smaller-scale evaluation conducted for the FCC Parent Child Home Pilot.
2/2	Is there an effort to get child outcome data through assessments?	Yes, specifically with the SPP FCC Pilot (and not yet with some of the other programs).
2/2	There is a heavy focus on the quality of the program as opposed to delivering child outcomes – is it one or the other?	It is important that the FCC community is sustainable and thriving, and that the investments we make are aligned with what FCCs need to be sustainable. Child outcomes are also important. We encourage you to look at the questions and language in the RFP.
2/2	Is there a work plan or other document that we can look at that gives us an idea of what the city is already working on in FCC in terms of financial resources, employees, etc?	Attachment 3 has an overview of our initiatives. Once under contract, the evaluator will have access to our other data.

	Would a successful bidder have access to those documents?	Yes.
2/2	How formalized are your current areas of work? Can we easily review data?	We have the most data on our SPP FCC Pilot and a data system that tracks process indicators. We also have some survey data from the PCHP Pilot as well environmental assessment data. We have limited data on our other FCC initiatives.
2/2	In the FCC Advisory Council, is the city the consumer or controller?	We intend for the Council and DEEL process to be collaborative. DEEL is the consumer of the report. DEEL expects the report to incorporate Advisory Council feedback and concerns and to be communicated in a way that is accessible to the FCC community.
2/2	How many FCC businesses of 372 are participating in one or more of the other initiatives?	We do not have a specific number; the evaluator will have access to participant lists.
2/2	Will the city make available or pay for translation services in addition to the $80,000, or would that need to be budgeted for in the $80,000? (Such as, translation needed for meetings/interviews.)	We have up to an additional $3,000 separate from the $80,000 budget outlined in the RFP for reimbursable expenses, such as, local travel, incentives, meeting expenses and interpretation/translation.
2/2	In the landscape analysis, is the focus only on licensed childcare, or is there an interest in learning more about unlicensed childcare?	The focus is on licensed FCCs.
2/2	Are some of the 372 sites participating in state level efforts and programming?	It is likely that many of them are participating in Early Achievers and the Working Connections Child Care program.
2/2	Is there a specific step in the process to engage the separate body of individuals around RSJI (change teams)?	No specific process is outlined in the RFP but the city does have an RSJI initiative and a racial equity toolkit process. RSJ is an important consideration in the assessment of the proposals and how the evaluation itself is structured. (The link can be found at the Seattle RSJI site in the Links section of the RFP).
2/2	Is the list of FCC Advisory Council members available?	It is not currently publicly available, but we will look into making this available.
2/5	Is there any flexibility on the timeline?	The timeline outlined in the RFP is what we are hoping to follow but proposers are welcome to suggest adjusted timelines. If that is described in your proposal, please justify why that would be important for the work. We do want to ensure the Family Child Care Advisory Council is engaged in the process.

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2/5	One concern for timeline is based on not knowing how much secondary data is available, what condition it is in, and how accessible it is.	We have licensing data for FCCs in the city that will be immediately available, as well as monitoring data for our FCC SPP Pilot, summary reports from the PCHP FCC Pilot, and participation data from the High Scope trainings. We also will have information available on our FCC Advisory Council.
2/5	The ability to schedule data gathering opportunities with the FCC community would also depend on readily available contact information- would this be available to the winning bid as soon as the contract is signed?	DEEL has contact data on hand that we can share as soon as we are in contract.
2/5	In order to collect primary data from community members, we would want to be able to provide child care and incentives for participation. Are additional resources available from DEEL or would these need to be covered by the consulting fee?	We have up to $3,000 available for reimbursable expenses beyond the contract budget limit. These expenses include translation, meeting costs or incentives.
2/9	Would you be able to send us a copy of the Consultant questionnaire. We couldn't open the attachment on pg. 6 of the proposal.	We have posted a word version of the RFP on the funding opportunities page which should allow you to open the document.
2/9	Would it be possible to get a list of those on the FCC advisory council?	We are posting it on the funding opportunities page
2/12	Is the landscape analysis strictly for Seattle proper, or should it include any of the surrounding areas, e.g., White Center?	We expect the landscape analysis to be focused on Seattle, but any data, or context, for regional trends or changes along the border of the City could enhance the deliverable.