

FEPP Levy Homelessness and Housing Support Services Request For Investment (RFI) Information Session

Before we get started...

- Have a printed or electronic RFI document to reference
- Note your questions throughout the presentation and submit to DEELFunding@seattle.gov with subject line: "Question: HHS RFI"



Information Session Agenda

- I. Families, Education, Preschool and Promise Levy
- II. Homelessness and Housing Support Services Request for Investment (RFI)
 - Phase I: Request for Investment Application
 - Phase II: Evaluation
- III. Application Overview and Expectations
- IV. Next Steps and Submitting Questions

2018 FEPP Levy Goals

Through the FEPP Levy, the City of Seattle, families, and community will partner to advance educational equity, close opportunity gaps, and build a better economic future for Seattle students.

Investments will provide:

Preschool

- High-quality early learning services that prepare students for success in kindergarten

K-12

- Physical and mental health services that support learning
- Academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation

Post-Secondary

- Post-secondary opportunities that promote the attainment of a certificate, credential, or degree



2018 FEPP Levy Priorities and Principles

Priorities	Principles
<ol style="list-style-type: none"> 1. Invest in Seattle children, students, families, and communities that have been historically-underserved to increase access to educational opportunities across the education continuum. 2. Establish agreements with community-based organizations, the Seattle School District, Public Health - Seattle & King County, Seattle Colleges, and other institutional partners to allow data-driven and outcomes-based decisions. 3. Implement evidence-based strategies and promising practices to improve program quality and achieve equity in educational outcomes. 4. Improve program instruction and quality and develop sustainable infrastructure through access to capacity-building opportunities for historically-underserved Seattle communities. 	<ol style="list-style-type: none"> 1. Prioritize investments to ensure educational equity for African American/Black, Hispanic/Latino, other students of color, and students from historically-underserved groups. 2. Ensure ongoing and authentic student, family, and community engagement. 3. Maximize partnerships with cultural and language-based organizations. 4. Ensure Levy proceeds are supplemental and complementary to existing public funding structures and services; funding is never used to supplant state-mandated services. 5. Implement competitive processes to identify organizations to partner with the City to deliver services to children and youth. 6. Implement accountability structures based on student outcomes, performance-based contracts, performance-based awards, and practice continuous quality improvement. 7. Provide financial support that increases access to expanded learning opportunities and the affordability of services for families and educators. 8. Report annually on investments, access to services, and progress toward achieving educational equity.

2018 FEPP Levy Investment Areas

Preschool and
Early Learning

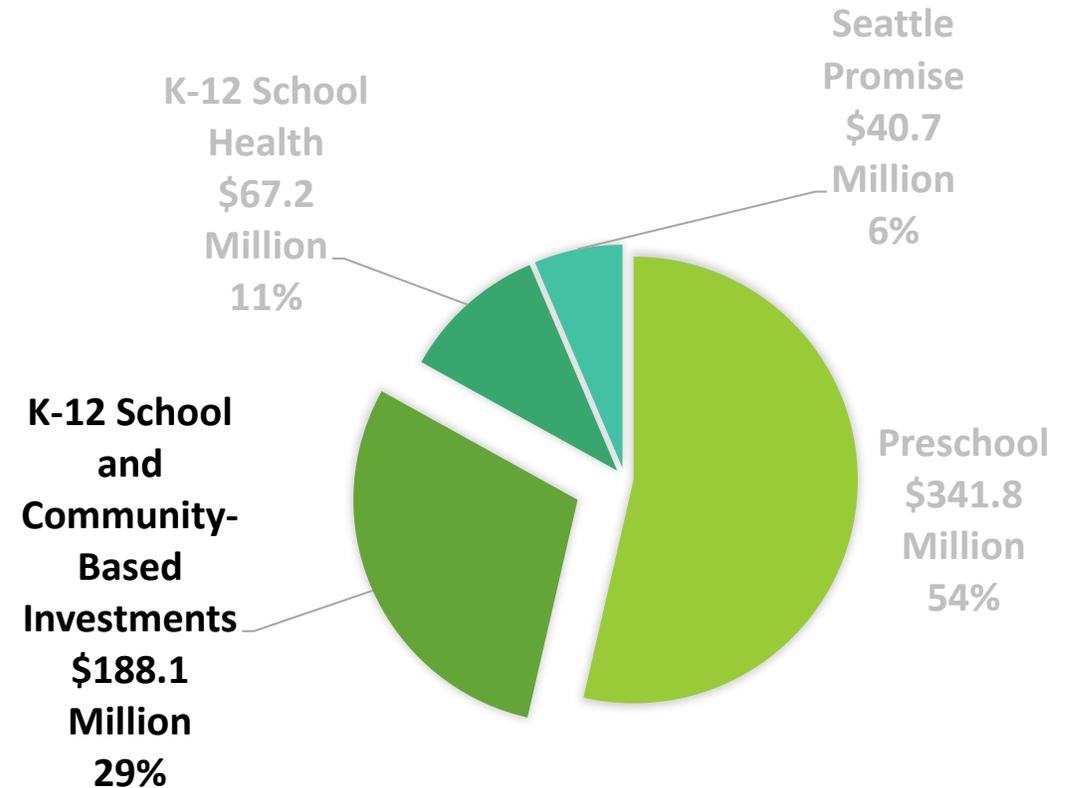
K-12 School &
Community

K-12 School
Health

Seattle Promise

K-12 & Community

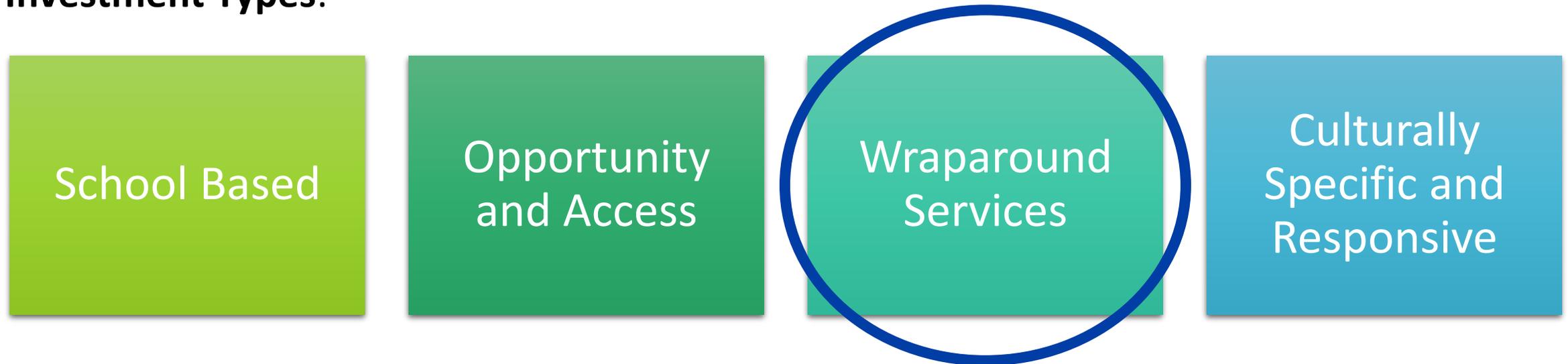
K12 and Community investments offer **supplemental services** focused on **closing opportunity gaps** for the highest needs students, schools, and communities with a particular focus on **college access and job readiness**.



K-12 & Community

Goal: Seattle students have access to and utilize increased academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation

Investment Types:



Wraparound Services

Goal: Mitigate non-academic and socioeconomic barriers that impact a student's ability to be successful in the classroom.

Investment Types:

Family Support
Services

Homelessness
and Housing
Support
Services

Sports and
Transportation

Homelessness and Housing Support Services Request for Investment

Summary

Purpose	Select applicants to provide emergency assistance funding, connection to services, and case management to help unstably housed SPS students and families and prevent further homelessness.
Eligible Applicants	Housing service providers who provide prevention housing supports to Seattle families with school-age children are eligible to apply.
Selected applicants will receive:	Awarded applicants will receive funding up to \$296,145 beginning in school year 2022 – 2023.
Applications Due:	By 3:00pm Monday, May 23, 2022
Term of Investment:	September 2022 – August 2026, reauthorized annually conditioned upon achievement of contract outcomes



Phase I: RFI Application - Timeline

Event	Date/Location
Phase 1: Request for Investment	
Request for Investment (RFI) issued	Monday April 18, 2022
RFI Information Webinar	Wednesday April 20, 2022
Technical Assistance Session I	Wednesday May 4, 2022
Technical Assistance Session II	Wednesday May 11, 2022
Last day to submit questions	Wednesday, May 18, 2022
RFI Application due	Monday May 23, 2022
Phase 2: Evaluation	
Applications reviewed and rated	May 31 – July 1
Notifications to applicants	Friday July 22, 2022



Phase I: RFI Application - Investment Goals and Overview

Investment Goal: to provide funding assistance to help unstably housed students and families and prevent further homelessness

1

**Emergency
Assistance
Funding**

2

**Referral and
Connection to
Services**

3

**Client-Centered
Housing Case
Management**

Phase I: RFI Application - Key Outcomes

- Attendance
- School Stability
- Permanent Housing
- No Entries into Homelessness



Phase I: RFI Application – Key Program Components

- Students must be enrolled in Seattle Public Schools
- Serve students experiencing homelessness or housing instability
- Be responsive to referrals from school staff within **48** hours
- Able to meet families at the location that is most convenient for them
- Implement culturally-responsive programming, which incorporates the following program elements:
 - Housing case management
 - Staff and professional development
 - Family and community involvement



Phase I: RFI Application - Co-Design and Continuous Quality Improvement

- Implement a scope of work that is complementary to existing resources
- Collaborate to develop a service delivery model and provide housing support services
- Collect, analyze, and regularly submit data to track student and family progress
- Attend monthly meetings to discuss opportunities to improve the service delivery system.
- Partner(s) selected by July 2022
- Co-Design September 2022 - November 2022
- Program Implementation starting December 2022



Phase I: RFI Application - Eligible Applicants

Housing service providers who provide prevention housing supports to Seattle families with school-age children are eligible to apply.



Phase I: RFI Application - Evaluation Criteria

pg. 6-8

1. Program Overview (20 points)
2. Commitment to Program Components and Collaborative Design Process (15 points)
3. Past Experience and Demonstrated Ability (25 points)
4. Organizational and Administrative Capacity (15 points)
5. Cultural Competency and Responsiveness (20 points)
6. Planning for Challenges (5 points)



Phase I: RFI Application - Instructions to Applicants

- RFI submissions must meet all technical compliance requirements as listed on page 10.
- This includes completing the brief Online Registration Form in addition to submitting your Full Application Document.
- This is a competitive process with no guarantee of funding.

The application and all attachments must be submitted electronically **NO LATER** than **3pm Friday, May 23, 2022**

Phase I: RFI Application - Instructions to Applicants

A complete RFI submission will include:

- ✓ Cover Sheet
- ✓ Program Summary
- ✓ Work Plan
- ✓ Budget
- ✓ Labor Practices and Policies
- ✓ Online Registration Form (separate)



Attachment 1: Cover Sheet

page 11

- Applicant Information
- Program Information
 - Proposed number of families served in SY22-23
 - Proposed coverage area
 - Total funds requested
- Contact
- *You'll also enter this information in the Online Registration Form*

ATTACHMENT 1: Cover Sheet	
Investment:	Homelessness and Housing Supports
Applicant Information:	
Organization name:	
Organization address:	
Partner school/ organization name (if applicable):	
Program Information:	
Proposed Total Number of Students and Families Served by program in SY22-23:	
Proposed Coverage Area (if none, write "Seattle-wide"):	
Total Funds Requested: (Bottom row of budget worksheet)	
Contact Information:	
Name:	
Title:	
Day/Work phone:	
Email address:	

Attachment 2: Program Summary

page 12

The Program Summary serves three key purposes:

- To provide an opportunity for applicants to **set the context** for how a homelessness and housing supports investment would support existing strategies and/or expand efforts to improve student outcomes and achieve Levy goals.
- To help reviewers **understand** the applicant's unique needs, successes, and challenges.
- To help determine a partner's **readiness** to participate in the co-design process and ultimately implement homelessness and housing supports in collaboration with DEEL and SPS.



Attachment 3: Work Plan

page 13 - 15

*Responses to the Homelessness and Housing Supports Work Plan are **not to exceed 9 pages.***

Use the headings to organize your response in the following order:

1. *Program Overview*
2. *Commitment to Program Components and Collaborative Design Process*
3. *Past Experience and Demonstrated Ability*
4. *Organizational and Administrative Capacity*
5. *Cultural Competency and Responsiveness*
6. *Planning for Challenges*



Attachment 4: Budget

page 16

The budget should be aligned to the work plan and expenses are tied directly to the proposed services. The budget should demonstrate effective use of resources and reflect sound rationale for budgeting decisions.

The budget is required but not scored by reviewers



Attachment 5: Labor Practices and Policies

page 17

The City values agencies that work to prevent labor disputes, which may lead to work stoppages or adversely impact the ability of FEPP Levy-funded programs to achieve intended outcomes.

Is your agency committed to avoiding labor disputes that disrupt services? Does your organization have standard practices and policies that uphold this principle? If so, please briefly describe.



Phase I: RFI Application - What's next?

- ✓ Attend a technical assistance (TA) sessions with DEEL staff
 - ✓ Wednesday, May 4 (2:30 – 4:00pm)
 - ✓ Wednesday, May 11 (2:30 – 4:00pm)
- ✓ Develop RFI plan
- ✓ Submit questions by Wednesday, May 18
- ✓ Submit complete plan electronically by May 23rd



Phase I: RFI Application - Submission

- ✓ Applications may be submitted electronically to DEELFunding@seattle.gov
- ✓ Subject line: **[Organization Name] – Homelessness and Housing Supports RFI**
- ✓ All attachments must be received **before 3pm Monday May 23, 2022.**
- ✓ In addition to submitting the application, **all applicants are required to complete an online registration form.**



Phase I: RFI Application - Submission

Online Registration Form

- ✓ In addition to submitting the application, all applicants are required to complete the **Online Registration Form**.
- ✓ The Online Registration Form is a simple, Microsoft Forms that captures the same information as the Cover Sheet (pg. 11).
- ✓ The link to the can be found on the HHS RFI page under “How to Apply” and in the RFI application.

How to Apply:

Use the following links to access the forms and additional information you will need to apply for this funding opportunity.

Full Application Document	Word PDF
Registration Form	Click here to access form 
Budget Submission Template	Excel Sheet

Phase I: RFI Application - Submission

Online Registration Form



Seattle Department of
Education & Early Learning



Registration Form

Homelessness and Housing Supports Request for Investment

Personal information entered on this form is subject to Washington Public Records Act, and may be subject to disclosure to a third-party requestor. At the City of Seattle, we are committed to protecting your privacy and will ensure that any disclosures are done according to law. To learn more about how this information is managed please see our Privacy Statement at <http://www.seattle.gov/tech/initiatives/privacy/privacy-statement>

* Required

Please complete a registration form for each RFI application you are submitting. If your organization is submitting more than one application you will need to submit a registration form for each RFI submission. In addition to this registration form, applicants will need to email their application (Program Summary, Work Plan, Detailed Budget, Labor Practices and Policies) to DEELfunding@seattle.gov

1. Organization name *

2. Organization address *

3. Partner school/organization name (if applicable)

*

4. Proposed Total Number of Students and Families Served by program in SY22-23

*

5. Proposed Coverage Area (if none, write "Seattle-wide")

*



Phase II: Evaluation

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Questions and Reminders

Today's webinar will be recorded and posted online at:

<https://www.seattle.gov/education/for-providers/funding-opportunities/>

Email additional questions to: DEELFunding@seattle.gov

Label the subject line of your email: Question_Homelessness and Housing Supports RFI

Final day to submit questions: Wednesday May 18, 2022

Interested applicants should submit an RFI by 3pm on Monday May 23, 2022

Send to: DEELFunding@seattle.gov

Subject line: [Organization Name] – Homelessness and Housing Supports RFI

Example: *ABC Organization_Homelessness and Housing Supports RFI*

Thank you! See you at the TA session!

