

Neighborhood Matching Subfund

Department Overview

The purpose of the Neighborhood Matching Subfund (NMF) is to provide grant resources for Seattle's communities to preserve and enhance the City's diverse neighborhoods, and to empower people to make positive contributions to their communities.

The NMF was established in 1988 to support partnerships between the City of Seattle and neighborhood organizations to undertake neighborhood-initiated planning, organizing and physical improvement projects. The City provides cash that is matched by the community's contribution of volunteer labor, donated materials and professional services, or cash. Applications are accepted from neighborhood-based organizations of residents or businesses, community-based organizations that advocate for the interests of people of color, and ad hoc groups of neighbors that form a committee for the purpose of a specific project. There are three categories of NMF awards:

- Large Projects Fund (awards up to \$100,000);
- Small and Simple Projects Fund (awards up to \$25,000); and
- Small Sparks Fund (awards up to \$1,000).

The Department of Neighborhoods (DON) administers the NMF. NMF staff coordinates with the Department of Parks and Recreation, Seattle Department of Transportation, Seattle Public Utilities, Department of Planning and Development and others when projects are within the jurisdiction of these departments.

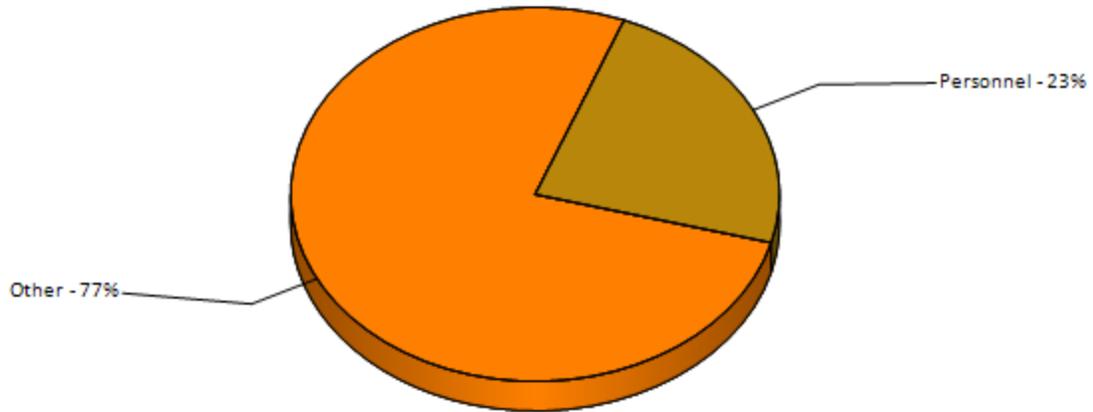
Budget Snapshot

Department Support	2013 Actual	2014 Adopted	2015 Adopted	2016 Endorsed
General Fund Support	\$2,604,867	\$3,529,677	\$1,576,807	\$3,324,991
Other Funding - Operating	\$0	\$361,218	\$2,433,300	\$762,300
Total Operations	\$2,604,867	\$3,890,895	\$4,010,107	\$4,087,291
Total Appropriations	\$2,604,867	\$3,890,895	\$4,010,107	\$4,087,291
Full-time Equivalent Total*	6.00	7.00	8.00	8.00

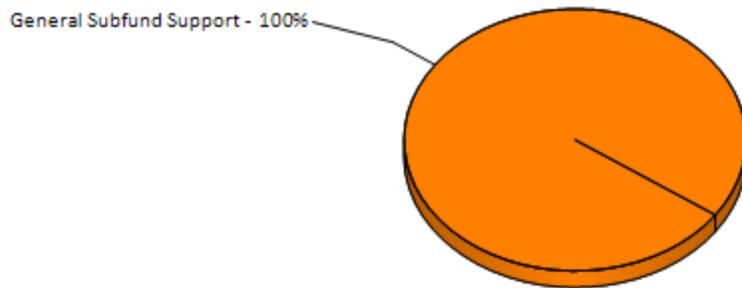
* FTE totals are provided for information purposes only. Changes in FTEs resulting from City Council or Human Resources Director actions outside of the budget process may not be detailed here.

Neighborhood Matching Subfund

2015 Adopted Budget - Expenditure by Category



2015 Adopted Budget - Revenue by Category



Neighborhood Matching Subfund

Budget Overview

The 2015 Adopted Budget and 2016 Endorsed Budget for the Neighborhood Matching Subfund (NMF) maintains existing funding for neighborhood projects. In 2015, the one-time use of accumulated unreserved fund balance frees up resources to increase funding for the Neighborhood Park and Street Fund. The Neighborhood Park and Street Fund supports construction and maintenance projects identified and prioritized by the community, and selected for funding by the Department of Neighborhoods, Seattle Department of Transportation, Department of Parks and Recreations and the City Budget Office.

City Council Changes to the Proposed Budget

The Council increased the use of unreserved fund balance in both 2015 and 2016 in order to reallocate additional resources for other high priority projects. Increasing the use of unreserved fund balance will not affect the amount of funds available to community groups for grants through the NMF.

Incremental Budget Changes

Neighborhood Matching Subfund

	2015		2016	
	Budget	FTE	Budget	FTE
Total 2014 Adopted Budget	\$ 3,890,895	7.00	\$ 3,890,895	7.00
Baseline Changes				
Citywide Adjustments for Standard Cost Changes	\$ 14,061	0.00	\$ 14,061	0.00
Transfer Administrative Support from DON	\$ 29,128	1.00	\$ 29,128	1.00
Proposed Technical Changes				
One-time Use of Unreserved Fund Balance	\$ 0	0.00	\$ 0	0.00
Technical Adjustments	\$ 0	0.00	\$ 0	0.00
Final Citywide Adjustments for Standard Cost Changes	\$ 76,023	0.00	\$ 153,207	0.00
Council Changes				
Increase Use of Unreserved Fund Balance	\$ 0	0.00	\$ 0	0.00
Total Incremental Changes	\$ 119,212	1.00	\$ 196,396	1.00
2015 Adopted/2016 Endorsed Budget	\$ 4,010,107	8.00	\$ 4,087,291	8.00

Neighborhood Matching Subfund

Descriptions of Incremental Budget Changes

Baseline Changes

Citywide Adjustments for Standard Cost Changes - \$14,061

Citywide technical adjustments made in the "Baseline Phase" reflect changes due to inflation, central cost allocations, retirement, healthcare, workers' compensation, and unemployment costs. These adjustments reflect initial assumptions about these costs and inflators early in the budget process.

Transfer Administrative Support from DON - \$29,128/1.00 FTE

As part of a broader effort to realign operations in the Department of Neighborhoods, 1.0 FTE administrative specialist is transferred to NMF.

Proposed Technical Changes

One-time Use of Unreserved Fund Balance

This item reduces the General Fund allocation in 2015 by \$1.5 million and increases the use of fund balance by \$1.5 million. This reallocation will have no impact on the total grant resources available to neighborhoods and communities. NMF has accrued a significant fund balance and the one-time use of fund balance will allow for an increase in funding for the Neighborhood Park and Street Fund. This adjustment swaps NMF fund balance with General Fund revenue, and the change is reflected on the revenue side of the budget. This use of fund balance will have no impact on the delivery of projects that have been awarded NMF funds nor will it reduce the annual funding made available for new projects.

Technical Adjustments

Changes reflected in this category include budget neutral adjustments within or between Budget Control Levels that align funding with spending requirements, corrections to baseline adjustments made during Executive phase, and other technical changes to staffing and program funding requirements. These changes are considered technical in nature because they do not significantly affect approved department service delivery or require new or additional policy decisions.

Final Citywide Adjustments for Standard Cost Changes - \$76,023

Citywide technical adjustments made in the "Proposed Phase" reflect changes due to inflation, central cost allocation, retirement, healthcare, workers' compensation, and unemployment costs. These adjustments reflect updates to preliminary cost assumptions established in the "Baseline Phase."

Council Changes

Increase Use of Unreserved Fund Balance

This item reduces the General Fund allocation and increases the use of unreserved fund balance by \$572,000 in 2015 and \$401,000 in 2016. This reallocation will have no impact on the total grant resources available to neighborhoods and communities for projects or staff levels of the program. This adjustment is reflected on the revenue side of the budget.

Neighborhood Matching Subfund

City Council Provisos

There are no Council provisos.

Expenditure Overview

Appropriations	Summit Code	2013 Actual	2014 Adopted	2015 Adopted	2016 Endorsed
Neighborhood Matching Fund Budget Control					
Large Projects Fund		820,463	1,474,549	1,505,515	1,540,141
Management and Project Development		678,459	903,909	960,394	967,436
Small and Simple Projects Fund		1,070,640	1,446,764	1,477,146	1,511,120
Small Sparks Fund		35,305	65,673	67,052	68,594
Total	2IN00	2,604,867	3,890,895	4,010,107	4,087,291
Department Total		2,604,867	3,890,895	4,010,107	4,087,291

Department Full-time Equivalent Total*	6.00	7.00	8.00	8.00
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Revenue Overview

2015 Estimated Revenues

Summit Code	Source	2013 Actual	2014 Adopted	2015 Adopted	2016 Endorsed
587001	Operating Transfer In from Finance General	2,891,284	3,529,676	1,576,807	3,324,991
	Total General Subfund Support	2,891,284	3,529,676	1,576,807	3,324,991
	Total Revenues	2,891,284	3,529,676	1,576,807	3,324,991
379100	Use of (Contribution To) Fund Balance	-286,417	361,217	2,433,300	762,300
	Total Use of Fund Balance	-286,417	361,217	2,433,300	762,300
	Total Resources	2,604,867	3,890,893	4,010,107	4,087,291

Neighborhood Matching Subfund

Appropriations By Budget Control Level (BCL) and Program

Neighborhood Matching Fund Budget Control Level

The purpose of the Neighborhood Matching Fund Budget Control Level is to support local grassroots projects within neighborhoods and communities. The Neighborhood Matching Fund provides funding to match community contributions of volunteer labor, donated professional services and materials, or cash, to implement community-based self-help projects.

	2013	2014	2015	2016
Program Expenditures	Actual	Adopted	Adopted	Endorsed
Large Projects Fund	820,463	1,474,549	1,505,515	1,540,141
Management and Project Development	678,459	903,909	960,394	967,436
Small and Simple Projects Fund	1,070,640	1,446,764	1,477,146	1,511,120
Small Sparks Fund	35,305	65,673	67,052	68,594
Total	2,604,867	3,890,895	4,010,107	4,087,291
Full-time Equivalents Total*	6.00	7.00	8.00	8.00

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The following information summarizes the programs in Neighborhood Matching Fund Budget Control Level:

Large Projects Fund Program

The purpose of the Large Projects Fund is to provide funding to grassroots organizations initiating community building projects that require up to 12 months to complete and up to \$100,000 in Neighborhood Matching Funds.

	2013	2014	2015	2016
Expenditures	Actual	Adopted	Adopted	Endorsed
Large Projects Fund	820,463	1,474,549	1,505,515	1,540,141

Management and Project Development Program

The purpose of the Management and Project Development division is to administer the community grant awards by providing marketing and outreach to applicant groups; technical assistance and support to community groups for project development and implementation; administrative support coordinating and conducting the application review and award processes; and management and monitoring of funded projects to support high-quality and successful completion of projects.

	2013	2014	2015	2016
Expenditures/FTE	Actual	Adopted	Adopted	Endorsed
Management and Project Development	678,459	903,909	960,394	967,436
Full-time Equivalents Total	6.00	7.00	8.00	8.00

Neighborhood Matching Subfund

Small and Simple Projects Fund Program

The purpose of the Small and Simple Projects Fund is to provide funding for community building projects initiated by grassroots organizations that can be completed in 12 months or less and require up to \$25,000 in funding.

	2013 Actual	2014 Adopted	2015 Adopted	2016 Endorsed
Expenditures				
Small and Simple Projects Fund	1,070,640	1,446,764	1,477,146	1,511,120

Small Sparks Fund Program

The purpose of the Small Sparks Fund is to provide one-time awards of up to \$1,000 for small community building projects initiated by grassroots organizations. Awards are available to neighborhood organizations with annual operating budgets under \$25,000.

	2013 Actual	2014 Adopted	2015 Adopted	2016 Endorsed
Expenditures				
Small Sparks Fund	35,305	65,673	67,052	68,594

Neighborhood Matching Subfund Fund Table

Neighborhood Matching Subfund (00165)

	2013 Actuals	2014 Adopted	2014 Revised	2015 Adopted	2016 Endorsed
Beginning Fund Balance	4,224,709	3,876,261	4,511,126	4,149,909	2,117,619
Accounting and Technical Adjustments	0	0	0	0	0
Plus: Actual and Estimated Revenues	2,891,284	3,529,676	3,529,676	1,576,807	3,324,991
Less: Actual and Budgeted Expenditures	2,604,867	3,890,895	3,890,893	4,010,107	4,087,291
Plus: Projected Underspend	0	0	0	401,010	408,729
Ending Fund Balance	4,511,126	3,515,042	4,149,909	2,117,619	1,764,048
Continuing Appropriations	4,150,126	3,016,973	1,355,736	1,355,736	1,355,736
Total Reserves	4,150,126	3,016,973	1,355,736	1,355,736	1,355,736
Ending Unreserved Fund Balance	361,000	498,069	2,794,173	761,883	408,312