

March 15, 2024

To All Interested Parties:

I am pleased to announce the opportunity to qualify organizations to provide non-Medicaid in-home respite services through the Respite Services Request for Qualification (RFQ). We anticipate contracts starting January 1, 2025 to December 31, 2025. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Respite Services RFQ Guidelines and Application documents define investment results, requirements, and the process for application submission and selection. Please plan to attend the information session listed below to review the Respite Services RFQ and ask questions.

Date	Time	Location
Tuesday, March 19 th , 2024	1:00 p.m – 2:00 p.m PST	Information Session #1 – Virtual Join meeting here via Teams, meeting ID: 216 713 455 063 Passcode: 3VL5qH Or call: 1-206-686-8357, phone conference ID: 385 529 900# Contact Jessica Clark at Jessica.Clark@seattle.gov if you encounter technical issues

This Respite Services RFQ is open to any legally constituted entities. Completed application packets are due by 12:00 p.m. (noon) PST on Tuesday, April 16, 2024. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx> OR emailed to HSD_RFP_RFQ_email_submissions@seattle.gov.

Copies of this RFQ may be downloaded from: <http://www.seattle.gov/humanservices/funding-and-reports/funding-opportunities>. If you would like to receive a copy of the RFQ in the mail or by email, please contact Jessica Clark at (206) 276-4467 or by email at Jessica.Clark@seattle.gov.

Sincerely,



Anne Lee, Interim Deputy Director
Human Services Department