

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In the sixth year of the City of Seattle's 2018-2023 consolidated plan, we assess that our progress in meeting our Consolidated Plan objectives are on track and that our funds are being used for the correct purposes. This assessment is made within the context of the City's overall budget and other resources available to assist low- and moderate-income persons, such as the Families and Education Levy and the Housing Levy, the Seattle Housing Levy and general fund investments that leverage CDBG/HOME/HOPWA/ESG activities.

In 2022 the City of Seattle deployed funds to meet needs including:

- Performing 299 repairs for unduplicated low and moderate-income households who are also elderly and/or living with a disability
- Making accessibility upgrades to 2 parks serving approximately 43,980 residents
- Serving 426 households with emergency shelter or Rapid Rehousing programs with ESG.
- Providing housing assistance and supportive services to 370 households with HOPWA.

The Office of Housing (OH) awarded funding for 11 federally funded affordable housing units. HOME funds were awarded to Low Income Housing Institute (LIHI) for the MLK Mixed-Use project in Seattle's Othello neighborhood. This new development will include 148 total units for families and individuals, including formerly homeless young adults. The development will include an early learning center managed by Refugee Women's Alliance.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AFH: Access to high opportunity areas	Non-Housing Community Development		Other	Other	9	0	0.00%			
AFH: Access to housing in high opportunity areas	Affordable Housing Public Housing Non-Housing Community Development		Other	Other	6	0	0.00%			
AFH: Address access to proficient schools	Non-Housing Community Development		Other	Other	5	0	0.00%			
AFH: All communities are environmentally sound	Non-Housing Community Development		Other	Other	3	0	0.00%	3	0	0.00%
AFH: Combat institutional racism and barriers	Affordable Housing Non-Housing Community Development		Other	Other	4	0	0.00%	1	0	0.00%

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AFH: Create supp hsg, reduce barriers for homeless	Affordable Housing Public Housing Homeless		Other	Other	4	0	0.00%	4	0	0.00%
AFH: Dedicated resources for affordable housing	Affordable Housing		Other	Other	5	0	0.00%			
AFH: Engage communities in civic participation	Outreach		Other	Other	5	0	0.00%	5	0	0.00%
AFH: Equitable input to environ. justice issues	Non-Housing Community Development		Other	Other	1	0	0.00%			
AFH: Equitable outreach efforts to support HALA	Affordable Housing Non-Housing Community Development		Other	Other	5	0	0.00%			
AFH: Housing for persons with different abilities	Non-Homeless Special Needs		Other	Other	2	0	0.00%			
AFH: Partnerships to imp public health outcomes	Public Housing Non-Housing Community Development		Other	Other	5	0	0.00%	1	0	0.00%

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AFH: Promote equitable growth in new development	Affordable Housing Public Housing Non-Housing Community Development		Other	Other	2	0	0.00%	2	0	0.00%
AFH: Provide more housing choices for families	Affordable Housing Public Housing		Other	Other	5	0	0.00%	5	0	0.00%
AFH: Pursue best practices to end biases	Non-Housing Community Development		Other	Other	4	0	0.00%	4	0	0.00%
AFH: Services to those with different abilities	Affordable Housing Public Housing Non-Homeless Special Needs		Other	Other	4	0	0.00%	4	0	0.00%
AFH: Stay accountable to Comprehensive GM Plan	Affordable Housing Non-Housing Community Development		Other	Other	3	0	0.00%	3	0	0.00%

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AFH:Equitable access and amenities throughout city	Non-Housing Community Development		Other	Other	4	0	0.00%	1	0	0.00%
AFH:Fair housing education to all involved parties	Public Housing Non-Housing Community Development		Other	Other	6	0	0.00%			
AFH:Increase housing options for homeless families	Homeless		Other	Other	3	0	0.00%	3	0	0.00%
AFH:Strong community despite displacement pressure	Non-Housing Community Development		Other	Other	4	0	0.00%	4	0	0.00%
AFH/CPD: Equitable investment across communities	Public Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	4875	975.00%	100	4875	4,875.00%
AFH/CPD: Equitable investment across communities	Public Housing Non-Housing Community Development	CDBG: \$	Other	Other	2	0	0.00%			

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AFH/CPD: Increase access to government facilities	Non-Housing Community Development		Other	Other	5	0	0.00%	1	0	0.00%
AFH/CPD: Initiatives support marginalized groups	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		220	0	0.00%
AFH/CPD: Initiatives support marginalized groups	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	750	0	0.00%			
AFH/CPD: Initiatives support marginalized groups	Non-Housing Community Development	CDBG: \$	Other	Other	2	0	0.00%	1350	0	0.00%
AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	110	0	0.00%	22	0	0.00%
AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	130	0	0.00%	26	0	0.00%
AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0		6	0	0.00%

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AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	6	0	0.00%			
AFH/CPD: Promote financial security for LMI HHS	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	0	0.00%			
AFH/CPD: Promote financial security for LMI HHS	Affordable Housing Non-Housing Community Development	CDBG: \$	Other	Other	3	0	0.00%			
AFH/CPD: Provide housing/services to seniors	Affordable Housing Public Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	0	0		500	0	0.00%
AFH/CPD: Provide housing/services to seniors	Affordable Housing Public Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2500	328	13.12%	0	328	
AFH/CPD: Provide housing/services to seniors	Affordable Housing Public Housing	CDBG: \$	Other	Other	6	0	0.00%			

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AFH/CPD:Resources for at-risk renters/owners	Affordable Housing Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$3357136	Homeowner Housing Rehabilitated	Household Housing Unit	100	10	10.00%	20	10	50.00%
AFH/CPD:Resources for at-risk renters/owners	Affordable Housing Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$3357136	HIV/AIDS Housing Operations	Household Housing Unit	0	0		254	0	0.00%
AFH/CPD:Resources for at-risk renters/owners	Affordable Housing Non-Homeless Special Needs	CDBG: \$ / HOPWA: \$3357136	Other	Other	5	0	0.00%			
CPD: Access to Nature and Physical Activities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175000	20020	11.44%	35000	20020	57.20%
CPD: Affordable Commercial Opportunities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	100	0	0.00%			

CPD: Increase Disaster Readiness	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Other	Other	1	0	0.00%	1	0	0.00%
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	36000	919	2.55%	7200	919	12.76%
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	19000	919	4.84%	3800	919	24.18%
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	65		0	65	
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	HIV/AIDS Housing Operations	Household Housing Unit	2500	0	0.00%			
CPD: Increase Small Business Assistance	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	2000	0	0.00%	133	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As for most grantees, the City is recovering from the impacts of the two and half years of the pandemic slowdown of program and services. There continue to be challenges in recruiting and sustaining sufficient staff to administer these programs both for the City and all our community partners which to hinders restoration of pre-pandemic levels of service. In addition, the winding down of many other federal and state sources of funding is creating a situation in which demand for services increased significantly; but funds may no longer be able to support that increase in demand.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted 91.520(a)

	CDBG	HOME	ESG	HOPWA
Race:				
White	656	0		0
Black or African American	694	0		0
Asian	59	0		0
American Indian or American Native	87	0		0
Native Hawaiian or Other Pacific Islander	43	0		0
Total	1539	0	0	0
Ethnicity:				
Hispanic	112	0		0
Not Hispanic	1427	0		0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG: Race/Ethnic information is captured via the information partner departments and project managers include within the Program Plan which is uploaded into the Federal Grants Management Unit’s (FGMU) SharePoint page. The FGMU Eligibility Specialist (ES) uses the information from the Program Plan to input the appropriate National Objective(s) with the correct Matrix Code into IDIS which triggers the applicable race and ethnic characteristics.

Thirty days after the conclusion of a program year, Race Data and Descriptions of beneficiaries actually served are collected from the CDBG Activity Close Out form submitted by recipient departments/agencies and entered into IDIS. The form is included as part of contract requirements at the beginning of the program year after completion of eligibility review and approval of activities proposed to be funded with CDBG via partner departments/agencies.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	10,595,639	5,575,944
HOME	public - federal	4,650,525	3,907,416
HOPWA	public - federal	3,357,136	2,440,746
ESG	public - federal	801,427	570,632
Other	public - local	0	0

Table 3 - Resources Made Available

Narrative

Expenditure for CDBG reflects PR-26 Financial Summary

OH reported HOME expenditures from Becky Guerra

ESG and HOPWA (expenditures from PS9.2 transaction during accounting period of 2022). ESG and HOPWA have multi-year periods of performance so expenditures may reflect several program year).

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

In 2022, the City of Seattle did not designate any geographic target areas for purposes for CDBG.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Consolidated Plan funds leverage other investments to support people with low- and moderate-incomes. In 2022 the City was able to leverage resources at the State and Federal level to supplement programming. The Human Services Department supplements the \$8M of plan funds with approximately \$5.7M of CoC grants and approximately \$530M of local General Fund resources. These are further leveraged through coordination of effort with King County's homelessness, housing and behavioral health funds to create a system of supports. CDBG and HOME are often far less than half the cost of any given capital project. In 2022, rental housing programs funds awarded to new production, investment, and preservation from non-federal funding sources totaled more than \$142M. This included local, voter approved funds from the 2016 Housing Levy , which will generate \$290m over seven years. Other local funding sources managed by the Seattle Office of Housing include incentive zoning and mandatory inclusionary zoning payments, and funds from the City’s Payroll Expense Tax/JumpStart proceeds. City resources are combined with other sources from , the Washington State Housing Trust Fund, private bank and bond financing, owner contributions, and fundraising. The Office of Economic Development (OED) uses General Funds and CDBG funding to support a healthy business environment that empowers businesses to develop, grow, and succeed. In 2022, OED received \$15 million from the City’s General Fund and \$1.4 million in CDBG. Small business assistance is now focused on Tenant-Based Commercial rehabilitation projects.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	254	0
Number of Non-Homeless households to be provided affordable housing units	583	0
Number of Special-Needs households to be provided affordable housing units	109	0
Total	946	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	340	0
Number of households supported through The Production of New Units	22	0
Number of households supported through Rehab of Existing Units	584	0
Number of households supported through Acquisition of Existing Units	0	0
Total	946	0

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Discuss how these outcomes will impact future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons

served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	9	0
Low-income	1	0
Moderate-income	0	0
Total	10	0

Table 13 – Number of Households Served

Narrative Information

The Seattle Human Services Department is gathering data on 2022 affordable housing outcomes.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City operates a Homelessness Outreach and Provider Ecosystem (HOPE) team, and funds the King County Regional Homelessness Authority to contract with service providers to conduct outreach and referral to shelters and services. This outreach supports single adults, young adults, and families who are experiencing homelessness with the focus of those living unsheltered. In 2022, the HOPE team partnered with more than 30 organizations to make over 1,831 referrals to set-aside shelter resources (746 shelter enrollments were confirmed as a result of these referrals). In addition to outreach services, the City funds food programs and hygiene services to assist with basic needs. In 2022, the City worked collaboratively with KCRHA to design a geographically based outreach program that will be implemented in 2023.

Coordinated Entry for All (CEA) has been operational in Seattle and King County for several years. CEA's role is to ensure that people experiencing homelessness have fair and equal access to available housing resources. CEA matches the needs, strengths, and vulnerabilities of the individual or household with the corresponding available housing resources and appropriate level of service assistance. CEA trained assessors conduct assessments with single adults, young adults, and families at Regional Access Points (RAPs), shelters, day centers, and other designated sites.

Addressing the emergency shelter and transitional housing needs of homeless persons

The King County Regional Homelessness Authority (with funding and support from the City) was able to stand up additional emergency shelter spaces in 2022, with a focus on non-congregate spaces and behavioral health services. Compared to the previous year, the King County region added a total of 977 Emergency Shelter spaces in 2022 (representing a 22% increase). Behavioral health case management, which was added to new emergency shelter spaces in 2021, was continued in 2022.

In response to the ongoing COVID-19 pandemic the KCRHA, in collaboration with the City and King County, continued the expanded and de-intensified shelter options to prevent the spread of the virus amongst people experiencing homelessness. High volume shelters had their capacity reduced to allow people to sleep further apart, temporary shelters were set up in community centers and hotels were leased to allow vulnerable people to isolate. Additionally, shelters that were not 24 hour had hours extended and meals and services were brought on-site to reduce people's time spent outside and moving around the city/region. Finally, new City funding was made available to continue shelter de-intensification through KCRHA's Non-Congregate Shelter and RV Safe Lot RFPs, which were awarded in March and June of 2022 respectively.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Human Services Department worked closely with institutions and systems of care to reduce the rate of exits from those programs into homelessness. Our partners working at the County jail work closely with housing providers to ensure that people completing sentences are exiting to housing when possible. The State of Washington has increased support for youth aging out of the foster care system to reduce exits to homelessness. The service providers are funded to provide diversion and prevention assistance to those seeking assistance to retain/maintain housing before entering homelessness.

The City's Office of Housing manages the voter approved 2016 Seattle Housing Levy providing affordable housing for Seattle's low-income residents. to the Levy generated \$290 million over through 2023 and is on track to meet or exceeded its production/preservation goals of 2,150 apartments affordable for at least 50 years, reinvest in 350 affordable apartments, provide rent assistance and other supports for 4,500 families to prevent homelessness, assist 280 low-income homeowners, and provide loans for acquisition and rental rehab of existing affordable apartments.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Seattle and King County, in partnership with other funders, have been tracking system performance in terms of increasing exit rates to permanent housing, decreasing the length of time households spend homeless, and more for several years. The major challenge to this work is the housing affordability crisis engulfing the United States, and felt acutely in Seattle. The City's service contracts for 2022 were transferred to the KCRHA for their administration of the CoC projects and other housing investments, including rapid re-housing and permanent supportive housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Seattle Housing Authority (SHA) continues to advance its affordable housing goals, which are guided by its Strategic Plan. Due to the COVID-19 pandemic and leadership changes at the organization, SHA made the decision to carry-over the 2016-2020 Strategic Plan until a new one is developed. The agency is currently undergoing planning for a new Strategic Plan, anticipated to be released in the first quarter of 2024.

Affordable housing goals under the current Strategic Plan are as follows:

- Create more affordable housing: Leverage resources to increase rental assistance and housing units for more people in need of affordable housing.
- Advance affordable housing policy: Champion public policies that increase the viability, availability, and accessibility of affordable housing for people with low incomes.
- Diversify housing choice: Expand available housing choices, demonstrate alternative housing models, and preserve and increase access to neighborhoods throughout Seattle that would otherwise be out of reach for people with low incomes.
- Preserve and promote high quality housing: Provide safe, accessible, sustainable, and attractive living environments that contribute to Seattle neighborhoods through preservation and redevelopment of SHA's housing stock.
- Connect people to opportunity: Invest in communities through partnerships so that neighborhoods where participants live support access to opportunities such as good jobs, parks, transit, arts, high-performing schools, and healthy living.
- Strengthen community and service: Facilitate supportive relationships and respectful interactions among participants, staff, partner organizations, and neighbors so that people feel valued, proud, and connected to the community they live in.
- Enhance senior and disabled living: Connect senior and disabled participants to the services they need and facilitate access to other housing choices along a continuum of care as appropriate.
- Economically empower people: Assist participants in benefiting from education and employment to increase their economic security, skills, income, assets, and financial wellbeing.
- Support youth achievement: Promote access to high-quality learning opportunities for young children, youth, and young adults that increase educational performance, college and career readiness, and encourage lifelong well-being.

At year end, SHA served nearly 38,300 people across all housing programs with 85% living in Seattle.

- Approximately 12,000 participants were children and 25,000 adults. Of the adults, approximately 13,500 were elderly and/or had a disability.
- Over 83 percent of households served had incomes below 30 percent area median income, with

a median household income of \$13,911.

- Of SHA's total resident population, approximately 34,000 residents and tenants are funded through SHA's Moving to Work (MTW) block grant.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Residents play an active role at SHA. SHA Community Builders support residents in becoming involved in management, working with interested residents to form and sustain elected resident councils and issue specific work groups to collaborate with management on issues of common interest. In addition, many communities send representatives to the Low-Income Public Housing Joint Policy Advisory Committee (JPAC) and the Seattle Senior Housing JPAC, which SHA regularly consults for major policy changes as well as the contents of the Annual MTW Plan and the Annual Budget. SHA's Board of Commissioners has two resident Commissioners who provide valuable points of view in SHA's governance. SHA's JobLink program connects residents to employment, education and resources, putting more residents on a path toward increased economic self-sufficiency. For some participants, services include financial management workshops preparing them for homeownership and connections to local organizations providing homeownership counseling and related services.

Actions taken to provide assistance to troubled PHAs

Not applicable – SHA is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

By 2022, the City completed the goals set out in the 2017 Assessment of Fair Housing. A key focus of the City's effort was passage of Mandatory Housing Affordability (MHA) - land use policies that make affordable housing requirements mandatory for nearly all multifamily residential and commercial development in Seattle. MHA requires new development to include affordable homes or contribute to a City fund for affordable housing. To implement those requirements, the City adopted zoning changes that added development capacity to address Seattle's overall housing shortage and expanded housing choices including in high-opportunity areas

The City took steps to prioritize surplus City-owned property for affordable housing development and coordinated with regional transit agencies on developing affordable housing at locations with access to transit. The City Council passed reforms to the design review process in 2017 to reduce costs added to new housing and increase effectiveness of community engagement. Legislation was transmitted to City Council to reform parking regulations to reduce additional costs added to new housing due to parking regulations. For further detail and to view all 65 recommendations covering a broad set of topics related to affordable housing, see website at <http://www.seattle.gov/hala>.

The City is currently engaged in an update of its comprehensive plan, an effort called the One Seattle Plan. The Plan will include an updated growth strategy that accommodates projected future housing growth and promotes a vision of housing abundance. To implement this growth strategy, the City will develop rezone legislation that increases capacity for housing and, among other things, fulfills recently adopted requirements in House Bill 1110, which prescribes minimum densities for middle housing in areas currently zoned for detached housing in cities and counties in Washington State. In Seattle, many areas subject to the requirements of HB 1110 have a history of racial covenants that excluded people on the basis on race and exclusionary zoning that, today, perpetuates those patterns through economic exclusion due to the high cost of detached housing. Allowing a greater amount and variety of housing, with measures to increase the feasibility of income-restricted affordable housing, in these areas can help redress this history and increase neighborhood inclusion. HB 1110 requires that updated zoning be adopted by June 30, 2025.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

See CR - 20, 25, and 30 earlier in this report.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City recognizes the need to decrease the level of lead-based paint hazards in residential units improved with City or federal funds. Contractors/workers doing repair or weatherization through one of OH's programs are required to utilize lead-safe work practices. Contractors who perform work for the home repair program are required to complete lead-safe training. The City's primary contractors for weatherization work have pollution occurrence insurance and each contractor's field employees must possess lead-safe renovator certification. OH's property rehabilitation specialists, who specify and subsequently inspect all weatherization work, are all certified in lead-safe work practices. OH owns an X-ray fluorescence spectrum analyzer in order to accurately determine the presence of lead-based paint in buildings receiving OH HomeWise Program (weatherization) services. This equipment allows the identification of lead-based paint whenever it is present in a home. All OH HomeWise Program clients are provided information regarding lead poisoning prevention.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Besides on-going programs which help stabilize and create mobility for qualifying households such as child-care subsidies, youth training programs, and homelessness job retraining programs like Seattle Conservation Corp; the City helps households rise above the poverty level through a variety of programs. The Rental Registration and Inspection Ordinance focuses on rental housing units' compliance with safety and basic maintenance requirements. The program educates property owners, managers, and renters about their rights and responsibilities, and through a comprehensive inspection process, helps make sure that rental properties meet City housing code. Inspectors use the RRIO Checklist, a set of plain-language requirements developed in consultation with rental property owners, renters, and other community members.

Seattle's history of legislation in support of stable and sustainable incomes in the community includes the passage of Seattle Paid Sick and Safe Time Ordinance in 2012 and implementing the Minimum Wage Ordinance which took effect on April 1, 2015. The Secure Scheduling requirements for hourly workers in large food and retail businesses to require predictable work schedules passed in 2017. Paid Parental Leave for City employees, many of whom would otherwise qualify as working poor. The intent of C.B. 118356 is to provide critical bonding time for employees of the City to have with their children. This legislation also serves to address gender pay equity initiatives within the City by prioritizing paid parental leave for both women and men, which shifts the perception that women should be the main child-care provider both in the home and at work.

Via the Office of Economic Development, the City's General Funds support over \$2.6 million in contracts with nonprofit service providers for programs targeted to low-income, low-skill youth and adults to gain the training they need to join the workforce. OED staff also work with local industries facing worker shortages and with the Community College District to develop worker training certifications aligned with their workforce needs. OED contracts with small business owners include a condition which requires our contract partners to engage and serve with at least 20 percent WMBEs (women/minority-owned business enterprises) to ensure investment in businesses owned by more vulnerable populations. OED's Language Line account makes OED staff and services more accessible by providing

over-the-phone translation services available in over 200 languages.

The Utility Discount Program (UDP) offers eligible customers a 60% discount on their Seattle City Light bill and a 50% discount on their Seattle Public Utilities bills. Vehicle License Fee Rebate. The City's Equitable Development Implementation (EDI) fund fosters community leadership and supports organizations to promote equitable access to housing, jobs, education, parks, cultural expression, healthy food and other community needs and amenities. Through 2023, over 76 projects have been awarded funding totaling just over \$120m.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Federal Grants Management Unit, responsible for development of the CAPER, Consolidated Plan, and Annual Action Plan reports, is housed in the Human Services Department of the City of Seattle. HOPWA is administered within HSD. ESG, and public services CDBG funds are administered by HSD through its agreement with the King County Regional Homeless Authority (KCRHA). Other CDBG funds are allocated to the Office of Housing, Office of Economic Development, Parks Department, and Office of Immigrant and Refugee Affairs. Technical assistance work is done across department lines by CDBG Administration staff to ensure program and reporting compliance.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

SHA coordinates with local non-profits and public sector partners to support housing stability for residents. This includes working with Housing Connector to provide mediation services for Housing Choice Voucher participants and landlords and with Sound Health to provide behavioral health referrals and short-term services. The Area Agency on Aging for Seattle and King County, the City of Seattle and SHA have been partnering for three decades to bring state-funded service coordination to SHA's elderly and disabled residents in support of aging in place and being able to remain in their communities. SHA has hired a Clutter Support Coordinator who coordinates with area service provider partners, non-profit agencies, and services from the City of Seattle to assist residents with needs related to pest control and high clutter and hoarding.

SHA launched its Digital Equity Initiative in 2018 to help connect participants with high speed, reliable internet connections and devices. SHA partners with the City of Seattle Information Technology department and other agencies to further its objective of ensuring SHA tenants have equitable access to technology. Grants from the State of Washington and other sources fund a team of Digital Navigators who are dedicated to helping SHA residents with their technology needs. They provide technology training to SHA residents, assist them in setting up of devices and residents get free or low-cost internet, free Orca cards and other benefits.

Seattle Public Schools (SPS) and the Seattle Housing Authority continue to partner to support scholars furthest from educational justice. SHA youth residents comprise 11 percent of the district's overall

population and over 40 percent of the district's African American population. Initiatives include:

- School partnerships in several central, south and west Seattle schools where SHA and school staff work collaboratively to address barriers to attendance and engagement.
- Enhanced communication with families, including SHA supporting SPS communication through multiple modes of communication.
- Collaborating with partner organizations to host programming in SHA family communities to address the holistic needs of scholars and families, including culturally relevant literacy programs, social emotional learning, leadership development and college and career readiness.

SHA works with community partners to provide voucher subsidy for more than 3,000 affordable housing units delivered together with supportive services to meet the needs of homeless individuals, families and people with disabilities. SHA also partners with the City of Seattle's Housing Levy to provide voucher subsidy for nonprofit developers and other housing partners. Development costs for housing in Seattle are very high and project-based vouchers provide an operating subsidy to nonprofits that provides the security of a long-term funding source, which enables them to access other funding sources. This, in turn, means they can serve more extremely low-income clients.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Seattle Office for Civil Rights (OCR) conducts education and outreach through free quarterly fair housing workshops for housing providers and community in partnership with Seattle Department of Construction and Inspections (DCI) to make information on housing laws easier to access for the public. These sessions are held in downtown Seattle and other locations around the City to meet people where they are at. OCR and DCI piloted sessions for community members to raise awareness of tenant rights and has continued housing provider education which maintains existing relationships. The partnership with DCI has led to reaching owners who own less than 2.5 units and have less access to technical assistance than larger providers that are connected to landlord organizations. In 2022, OCR continued to conduct fair housing campaigns which included social media, radio spots, and print materials. The campaigns focused on fair housing and Fair Chance Housing legislation. In addition to campaigns, OCR held trainings and tabled at community events to reach community members and housing providers. OCR investigates complaints of discrimination in housing but does not rely solely on individuals to come forward. OCR carries out strategic enforcement via OCR housing testing based on protected classes.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring starts with accurate and adequate documentation of service levels, participant characteristics, specific actions taken to assist participants, service outcomes, project accomplishments, contractor progress payments, and expenditure records. All subrecipient agencies are required to develop and maintain this documentation under the terms of their respective funding agreements. City departments implementing CDBG-funded programs utilize the following documents and means to ensure compliance with documentation requirements:

- Status Reports that are submitted with each invoice
- Narrative Reports
- Mid-Year Progress and Year End Reports
- On-Site Monitoring/Assessment of each agency, depending on nature of activity, some are completed on an ongoing basis, on an annual basis and/or on a 2 to 3-year cycle. On-site monitoring involves verification of reports that have been submitted, a review of organizational fiscal practices, and compliance with contract terms, which routinely include non-discrimination and affirmative marketing clauses.
- On-going monitoring of agency throughout the year associated with the submittal of detailed invoice documentation
- Depending on the program, compliance/eligibility is accomplished through the loan qualification process, including on-site physical inspections and tenant file reviews, in-progress inspections as needed and final inspections are completed before issuing final payment to a contractor
- Whenever an urgent issue is identified, a site visit is scheduled by the Project Manager/Specialist and a singular review is done addressing a specific compliance issue or a more in-depth agency review is done on a case-by-case basis, as needed
- Labor Standards monitoring is conducted when necessary on qualifying projects. This monitoring includes preconstruction meetings, on-site interviews with workers, and reviews of weekly certified payrolls. Enforcement of Davis-Bacon wages and related requirements are enforced by the withholding of retainage from contractors.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

See attached Citizen Participation Plan.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

City investments in 2022 followed precedent for historic investments in general. However, with the emerging needs of recovery and resiliency from the pandemic, the necessity of addressing increasing climate change impacts, and conversations informing the development of the 2024-2028 Consolidated Plan, this pattern of investment may be evolving to meet new priorities over time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

OH compiling 2022 data on inspections though this was impacted by adjusting from the pandemic era restrictions on field operators.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

Seattle's Office of Housing (OH) includes a nondiscrimination and affirmative marketing clause in the HOME Agreements executed with Borrowers. This clause states: "Borrower shall comply with all federal and state laws and regulations prohibiting discrimination in housing, including without limitation the Fair Housing Amendments Act of 1988 and the regulations thereunder, as the same may be amended from time to time. Borrower shall comply with the requirements of Seattle Municipal Code Chapter 14.08 and with the following affirmative marketing requirements for advertisement and rental of Units in the Property: (1) Borrower shall include a description of affirmative marketing efforts in its Management Plan. (2) Borrower shall maintain records documenting affirmative marketing efforts and shall report annually to City on such efforts and their results. (3) Notices or signs advertising the availability of vacant Units shall include the Equal Housing Opportunity logo. (4) Borrower shall take actions to provide information and otherwise attract eligible persons from all racial, ethnic and gender groups in the housing market area of the Property. Such actions shall include special outreach to inform and solicit applications from persons who are otherwise unlikely to apply for housing in the Property, according to procedures promulgated by the City from time to time pursuant to 24 CFR Section 92.351."

Further, the Office of Housing's annual project monitoring evaluates performance in this area in accordance with the HOME Agreement, as well as the Seattle Housing Levy Administrative and Financial (A&F) Plan Housing Funding Policies. The A&F Plan policy for affirmative marketing compliance and performance evaluation assesses the following: "The housing is affirmatively marketed, including advertisements in OH-identified listing sites that reach the general population and underserved groups; the population is diverse; and the borrower can demonstrate nondiscriminatory treatment for all applicants and occupants, consistent with federal, state, and local fair housing laws and regulations." To demonstrate compliance, borrowers are required to submit marketing materials or a statement explaining the project's approach to affirmative marketing, as well as documentation of any fair housing complaints and dispositions (if any) to the Seattle Office of Housing each year.

In 2019 following extensive community and stakeholder engagement efforts, the Seattle Office of Housing updated its Affirmative Marketing guidelines and introduced a policy for Community Preference for City-funded rental and homeownership housing located in high risk of displacement areas. This policy intends to affirmatively further fair housing, address displacement, and foster and sustain inclusive communities. Implementation guidelines provide practices for implementing community preference in affordable housing projects that are consistent with local, state, and federal fair housing laws. Recommendations include best practices learned from other municipalities, as well as the experiences of housing providers in Seattle. The guideline is not intended to prescribe implementation practices or provide legal advice, and community preference must be tailored to each individual project's housing type, location, and served population.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Race/Ethnicity composition of households served in the multifamily rental housing program is assessed on an annual basis. Results consistently demonstrate that households served in the rental housing program are comparable to, or exceed, the Race/Ethnicity of Seattle's Low-Income renter population.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

Through Seattle's housing initiatives, the City has established a solid foundation of housing resources used by thousands of households. With each year's newly funded units, the Office of Housing's portfolio grows, meaning even more housing in Seattle remains affordable to low- and modest income families and individuals. Asset Management specialists work with housing providers to keep these buildings financially viable and in good condition from year to year. The current housing portfolio dates back over four decades, with some of the older properties needing recapitalization. The Office of Housing will continue its stewardship of the portfolio and will work to ensure that existing properties are properly maintained, and new units come online in a timely manner.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	60	0
Tenant-based rental assistance	194	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0

Table 14 – HOPWA Number of Households Served

Narrative

The City is working with TDA consultants to update HOPWA contract data as well as create the new format for HOPWA and HOPWA HIFA projects sponsors and subrecipients to collect and aggregate 2022 performance data in the HUD format launched in 2022. We understand this replaces the former separate HOPWA CAPER report.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 16 – Qualitative Efforts - Number of Activities by Program

Narrative

2021 Labor Compliance data was kept by HSD in a format that does not match this new table. HUD did not provide instructions on this new question in the July 31, 2021 update to the CPD IDIS report manual available online. 2021 data reflects the fact that the pandemic significantly delayed or halted construction and rehabilitation activities.

In 2022, staff turnover impacted ability to collect data for one of the two projects which required Sec. 3 reporting. The City is working with TDA consultants, to update the Labor Standards and Section 3 reporting protocols.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name SEATTLE
Organizational DUNS Number 612695425
UEI
EIN/TIN Number 916001275
Identify the Field Office SEATTLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance

ESG Contact Name

Prefix Ms
First Name Debra
Middle Name
Last Name Rhinehart
Suffix
Title Interim Federal Grants Manager

ESG Contact Address

Street Address 1 PO Box 34215
Street Address 2

City	Seattle
State	WA
ZIP Code	98124-4215
Phone Number	2066840273
Extension	
Fax Number	
Email Address	Debra.Rhinehart@seattle.gov

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	01/01/2022
Program Year End Date	12/31/2022

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
UEI
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nighths provided	
Capacity Utilization	

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Street Outreach			
HMIS			
Administration			

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2020	2021	2022

Table 29 - Total ESG Funds Expended

11f. Match Source

	2020	2021	2022
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2020	2021	2022

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

CDBG PR-26

	Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2022 SEATTLE, WA	DATE: 10-02-23 TIME: 13:16 PAGE: 1
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	9,401,742.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	459,612.69
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	1,166,061.49
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	11,027,416.18

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	4,882,420.87
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	4,882,420.87
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	693,522.65
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	5,575,943.52
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	5,451,472.66

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	4,357,507.08
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	4,357,507.08
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	89.25%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	1,283,806.29
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	1,283,806.29
32 ENTITLEMENT GRANT	9,401,742.00
33 PRIOR YEAR PROGRAM INCOME	877,191.35
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	10,278,933.35
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.49%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	693,522.65
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	693,522.65
42 ENTITLEMENT GRANT	9,401,742.00
43 CURRENT YEAR PROGRAM INCOME	459,612.69
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	9,861,354.69
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	7.03%

	Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2022 SEATTLE, WA	DATE: 10-02-23 TIME: 13:16 PAGE: 2
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	8	4964	OH 2020 DNDA Rehabilitation Project: Delridge Heights	14B	LWH	\$465,865.63
2020	8	4965	OH 2020 DNDA Rehabilitation Project: Holden Manor	14B	LWH	\$1,032,843.20
Total						\$1,498,708.83

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	8	4792	6661757	OH 2018 CDBG Martin Court	03C	LWC	\$327,494.28
2020	15	5564	6623044	OPCD 2020 Chief Seattle Club EDI Tenant Improvements	03C	LWC	\$129,843.83
2020	15	5564	6691787	OPCD 2020 Chief Seattle Club EDI Tenant Improvements	03C	LWC	\$430,156.17
2020	15	5564	6692861	OPCD 2020 Chief Seattle Club EDI Tenant Improvements	03C	LWC	\$652,089.76
2020	15	5564	6725621	OPCD 2020 Chief Seattle Club EDI Tenant Improvements	03C	LWC	\$191,254.07
2020	15	5564	6735126	OPCD 2020 Chief Seattle Club EDI Tenant Improvements	03C	LWC	\$66,656.17
Total						\$1,787,494.28	
2022	9	5789	6732957	Seattle Indian Center - Roy Street Shelter Program (KCRHA)	03T	LWC	\$172,716.84
2022	9	5790	6732957	The Salvation Army - Lighthouse at SODO	03T	LWC	\$898,127.56
Total						\$1,070,844.40	
2022	2	5749	6734662	2022 OIRA Ready To Work Program	05H	LWC	\$65,420.07
Total						\$65,420.07	
2022	7	5751	6704261	Allen Family Center DA22-1310	05Z	LWC	\$138,178.64
2022	7	5751	6732957	Allen Family Center DA22-1310	05Z	LWC	\$9,362.18
Total						\$147,540.82	
2021	8	5583	6661757	OH 2021 Home Repair Program	14A	LWH	\$170,933.75
2022	15	5753	6704261	HSD Minor Home Repair Program	14A	LWH	\$380,803.53
2022	15	5753	6732957	HSD Minor Home Repair Program	14A	LWH	\$148,744.44
2022	16	5757	6661750	OH 2022 Home Repair Program	14A	LWH	\$486,428.73
2022	16	5757	6686648	OH 2022 Home Repair Program	14A	LWH	\$66,960.97
2022	16	5757	6735303	OH 2022 Home Repair Program	14A	LWH	\$52,336.09
Total						\$1,286,207.51	
Total						\$4,357,507.08	

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	9	5789	6732957	No	Seattle Indian Center - Roy Street Shelter Program (KCRHA)	B22MC530005	EN	03T	LWC	\$172,716.84
2022	9	5790	6732957	No	The Salvation Army - Lighthouse at SODO	B22MC530005	EN	03T	LWC	\$898,127.56
Total									\$1,070,844.40	
2022	2	5749	6734662	No	2022 OIRA Ready To Work Program	B22MC530005	EN	05H	LWC	\$65,420.07
Total									\$65,420.07	
2022	7	5751	6704261	No	Allen Family Center DA22-1310	B22MC530005	EN	05Z	LWC	\$138,178.64
2022	7	5751	6732957	No	Allen Family Center DA22-1310	B22MC530005	EN	05Z	LWC	\$9,362.18
Total									\$147,540.82	
Total									\$1,283,805.29	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	1	5746	6704261	HSD 2022 CDBG Planning	20		\$48,100.01
2022	1	5746	6732957	HSD 2022 CDBG Planning	20		\$2,277.95

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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	3	5758	6726075	DH 2022 Administration & Planning	20		\$6,173.38
					20	Matrix Code	\$66,551.34
2022	6	5747	6704261	HSD 2022 CDBG Administration	21A		\$596,298.41
2022	6	5747	6732967	HSD 2022 CDBG Administration	21A		\$32,037.05
2022	10	5794	6732967	HSD 2022 KCRHA CDBG Administration	21A		\$8,635.85
					21A	Matrix Code	\$636,971.31
Total							\$693,522.65

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PART I: SUMMARY OF CDBG-CV RESOURCES		
01 CDBG-CV GRANT		11,490,269.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT		1,109,566.24
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
04 TOTAL CDBG-CV FUNDS AWARDED		11,490,269.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES		
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		6,900,882.87
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)		6,900,882.87
09 UNEXPENDED BALANCE (LINE 04 - LINE8)		4,589,386.13
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT		
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		6,530,449.11
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)		6,530,449.11
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)		6,900,882.87
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)		94.63%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS		
16 DISBURSED IN IDIS FOR PUBLIC SERVICES		6,530,449.11
17 CDBG-CV GRANT		11,490,269.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)		56.83%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		0.00
20 CDBG-CV GRANT		11,490,269.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)		0.00%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	2	5418	6469638	SHARE/WHEEL Shelters COVID 19 Response	03T	LMC	\$150,000.00	
		5419	6469638	HSD YouthCare South Seattle Shelter COVID19 Response Operations DA20-1267	03T	LMC	\$196,433.00	
	24	5721	6561040	HSD 2021 The Salvation ArmyLighthouse Shelter at SODO DA21-1461	03T	LMC	\$2,020,705.19	
		6597138	HSD 2021 The Salvation ArmyLighthouse Shelter at SODO DA21-1461	03T	LMC	\$699,348.81		
		5396	6469638	YWCA Seattle-King-Snohomish Counties Project Self Sufficiency	05Q	LMC	\$17,884.82	
		6476752	YWCA Seattle-King-Snohomish Counties Project Self Sufficiency	05Q	LMC	\$87,702.33		
		5399	6469638	HSD 2020 El Centro Homeless Prevention Program DA20-1360	05Q	LMC	\$50,000.00	
		5400	6469638	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$47,303.73	
		6560038	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$53,202.15		
		6597138	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$60,754.46		
		6639166	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$2,273.68		
		5401	6469638	HSD 2020 ReWA Refugee Immigrant Homelessness DA20-1382	05Q	LMC	\$39,969.35	
		6639166	HSD 2020 ReWA Refugee Immigrant Homelessness DA20-1382	05Q	LMC	\$63,903.57		
		5402	6469638	HSD 2020 SIHB Homelessness Prevention Program DA20-1405	05Q	LMC	\$27,935.20	
		6639166	HSD 2020 SIHB Homelessness Prevention Program DA20-1405	05Q	LMC	\$45,678.10		
		5403	6469638	HSD 2020 St. Vincent de Paul HP - DA20-1344	05Q	LMC	\$162,500.00	
		5404	6469638	HSD 2020 Neighborhood House HPP DA20-1168	05Q	LMC	\$133,431.57	
		5405	6469638	HSD 2020 United Indians of All Tribe Foundation	05Q	LMC	\$31,763.19	
		5406	6469638	HSD 2020 Interim Community Development Association	05Q	LMC	\$53,906.84	
		5585	6597138	St. Vincent de Paul DA21 - 1344	05Q	LMC	\$288,666.99	
		5715	6597138	HPP - El Centro de la Raza DA21-1360	05Q	LMC	\$166,667.00	
		5717	6597138	YWCA/Project Self-Sufficiency (HP) DA21-1123	05Q	LMC	\$27,388.39	
		5719	6597138	Neighborhood House/Homelessness Prevention DA-21-1168	05Q	LMC	\$187,840.88	
		6737950	Neighborhood House/Homelessness Prevention DA-21-1168	05Q	LMC	\$168,849.25		
		25	5395	6463731	CV-OH 2020 Emergency Rental Assistance: Affordable Housing	05Q	LMC	\$1,391,608.35
		31	5412	6470571	OED 2020 COVID19 Seattle Jobs Initiative Employment Support/Training	05H	LMC	\$86,969.88
	6476804		OED 2020 COVID19 Seattle Jobs Initiative Employment Support/Training	05H	LMC	\$153,810.58		
35	5722	6597138	HSD 2021 Interim/Homelessness Prevention DA21-1362	05Q	LMC	\$52,450.80		
2021	3	5720	6561040	HSD 2021 DESC Main Shelter DA21-1334	03T	LMC	\$61,501.00	
Total							\$6,530,449.11	

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	2	5418	6469638	SHARE/WHEEL Shelters COVID 19 Response	03T	LMC	\$150,000.00	
		5419	6469638	HSD YouthCare South Seattle Shelter COVID19 Response Operations DA20-1267	03T	LMC	\$196,433.00	
		5721	6561040	HSD 2021 The Salvation Army/Lighthouse Shelter at SODO DA21-1461	03T	LMC	\$2,020,705.19	
			6597138	HSD 2021 The Salvation Army/Lighthouse Shelter at SODO DA21-1461	03T	LMC	\$699,348.81	
	24	5396	6469638	YWCA Seattle-King-Snohomish Counties Project Self Sufficiency	05Q	LMC	\$17,884.82	
			6476752	YWCA Seattle-King-Snohomish Counties Project Self Sufficiency	05Q	LMC	\$87,702.33	
		5399	6469638	HSD 2020 El Centro Homeless Prevention Program DA20-1360	05Q	LMC	\$50,000.00	
		5400	6469638	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$47,303.73	
			6560038	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$53,202.15	
			6597138	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$60,754.46	
			6639166	HSD 2020 HOPWA Homelessness Prevention Program DA20-1909	05Q	LMC	\$2,273.68	
		5401	6469638	HSD 2020 ReWA Refugee Immigrant Homelessness DA20-1382	05Q	LMC	\$39,969.35	
			6639166	HSD 2020 ReWA Refugee Immigrant Homelessness DA20-1382	05Q	LMC	\$63,903.57	
		5402	6469638	HSD 2020 SIHB Homelessness Prevention Program DA20-1405	05Q	LMC	\$27,935.20	
			6639166	HSD 2020 SIHB Homelessness Prevention Program DA20-1405	05Q	LMC	\$45,678.10	
		5403	6469638	HSD 2020 St. Vincent de Paul HP - DA20-1344	05Q	LMC	\$162,500.00	
		5404	6469638	HSD 2020 Neighborhood House HPP DA20-1168	05Q	LMC	\$133,431.57	
		5405	6469638	HSD 2020 United Indians of All Tribe Foundation	05Q	LMC	\$31,763.19	
		5406	6469638	HSD 2020 Interim Community Development Association	05Q	LMC	\$53,906.84	
		5585	6597138	St. Vincent de Paul DA21 - 1344	05Q	LMC	\$288,666.99	
		5715	6597138	HPP - El Centro de la Raza DA21-1360	05Q	LMC	\$166,667.00	
		5717	6597138	YWCA/Project Self-Sufficiency (HP) DA21-1123	05Q	LMC	\$27,388.39	
		5719	6597138	Neighborhood House/Homelessness Prevention DA-21-1168	05Q	LMC	\$187,840.88	
			6737950	Neighborhood House/Homelessness Prevention DA-21-1168	05Q	LMC	\$168,849.25	
		25	5395	6463731	CV-OH 2020 Emergency Rental Assistance: Affordable Housing	05Q	LMC	\$1,391,608.35
		31	5412	6470571	OED 2020 COVID19 Seattle Jobs Initiative Employment Support/Training	05H	LMC	\$86,969.88
				6476804	OED 2020 COVID19 Seattle Jobs Initiative Employment Support/Training	05H	LMC	\$153,810.58
		35	5722	6597138	HSD 2021 Interim/Homelessness Prevention DA21-1362	05Q	LMC	\$52,450.80
	2021	3	5720	6561040	HSD 2021 DESC Main Shelter DA21-1334	03T	LMC	\$61,501.00
	Total							\$6,530,449.11

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

No data returned for this view. This might be because the applied filter excludes all data.

City of Seattle

Citizen Participation Plan

Introduction

The purpose of the Citizen Participation Plan, required by the U.S. Department of Housing and Urban Development (HUD), is to adopt policies and procedures for public engagement as a prelude to the allocation and expenditures of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds. The policies outlined in this plan build on extensive community engagement and public processes already in practice by the City of Seattle.

HUD requires several planning documents be developed by grantees to aid in the process of identifying affordable housing and community development priority needs, and to assist with establishing goals and strategies to address those needs. The *Assessment of Fair Housing (AFH)* identifies local and regional fair housing issues and sets goals for improving fair housing choice and access to opportunity. The *Consolidated Plan* is designed to analyze housing and community development market conditions, which form the basis for data-driven, place-based investment decisions. The planning process serves as the framework for a community-wide dialogue to identify priorities that align with anticipated financial resources. The Consolidated Plan is carried out through *Annual Action Plans*, which provide a summary of actions, projects, and specific federal and non-federal resources that will be used each year to address the priority needs and goals identified by the Consolidated Plan. The City reports annually on accomplishments and progress toward the Consolidated Plan and AFH goals in the *Consolidated Annual Performance and Evaluation Report (CAPER)*.

To be most effective, citizen participation and consultation must be an ongoing process. To that end, this Citizen Participation Plan outlines opportunities for citizen engagement at all stages of the funding process including the development and any revisions of the Assessment of Fair Housing, the Consolidated Plan and any substantial amendments, Annual Action Plans, and performance reporting done through the CAPER.

Participation by Low and Moderate-Income and other Disadvantaged Persons

It is the policy of the City of Seattle to provide equitable access and encourage meaningful participation from all residents in the city. This includes low- and moderate-income persons, particularly those living in blighted or high poverty neighborhoods, and areas where CDBG funds are proposed to be used in the Consolidated Plan and Assessment for Fair Housing. For purposes of CDBG funding, a resident is considered low-income if their family income equals 50% or less of area median income (AMI), as estimated annually by HUD. A person is considered moderate-income if their family income is between 50% and 80% of area median income. Predominately low-to moderate-income neighborhoods are defined as any neighborhood where at least 51% of the residents have incomes equal to or below 80% of the AMI for any given year. The determination of whether a neighborhood meets the low-to moderate income definition is made by the city at the time a project of area-wide benefit is funded based on current data provided by HUD.

The City also actively encourages participation of minorities or people of color, non-English speaking persons, and persons with differing abilities. Actions to encourage participation shall include wide-spread outreach and public relations efforts, conducting hearings and meetings in target neighborhoods, translation of notices and other vital documents in languages other than English and language assistance as needed, and providing document in formats accessible to persons with disabilities upon request. The Mayor's Communication Office assesses needs for language translation, but assistance shall also be available upon request.

Participation by Relevant Stakeholders

The City will actively encourage participation of local and regional institutions in the process of developing the AFH and Consolidated Plan. Such organizations include but are not limited to the following: Seattle/King County Continuum of Care; business and civic organizations; developers and service providers; philanthropic organizations; and community-based, faith-based and other nonprofit organizations. In the process of developing the Consolidated Plan, the City shall also consult with broadband internet service providers and organizations involved with narrowing the digital divide; agencies involved with management of flood prone areas, public land or water resources; and emergency management agencies.

The City has a strong history of collaboration with the Seattle Housing Authority (SHA). The 2017 Assessment of Fair Housing was jointly developed by the City and the SHA. In partnership with the SHA, the City shall continue to encourage participation from public and assisted housing residents, including participation from resident advisory councils. The City routinely shares information with the SHA about Consolidated Plan projects expected to occur near the Housing Authority's developments and

surrounding neighborhoods, to enable SHA to make this information available at its annual public hearings required for the SHA Plan.

Outreach Techniques

The City shall implement a range of public engagement and participation methods such as focus groups, neighborhood meetings, public hearings, electronic and paper-based surveys, social media campaigns and other methods to maximize input from residents and stakeholder groups. The Citizen Participation Plan will be available to the public in electronic form on the City's website with paper copies available at the Seattle Municipal Tower, Department of Human Services, 700 5th Avenue, Suite 5800, Seattle, WA 98104.

Development of the Assessment of Fair Housing

At the onset of the public participation process or as soon as feasible after the start of the process, the City will make all HUD-provided data and other supplemental data being used in the Assessment of Fair Housing planning process available to residents and stakeholder organizations. The City may make the HUD-provided data available to the public by cross-referencing the data on HUD's website.

As described in the Outreach Techniques section above, the City will engage in a variety of ways with key stakeholders and residents to gather input on the Assessment of Fair Housing. As described in the Public Comment and Hearings section below, the City will conduct at least one public meeting during the development of the AFH.

At least 30 calendar days before the Assessment of Fair Housing is submitted to the U. S. Department of Housing and Urban Development, the City of Seattle shall make electronic and paper copies of the AFH available to residents and stakeholders to review and provide comment. The City will publish a summary of the contents of the Assessment of Fair Housing in local newspapers of general circulation and inform all citizens, particularly those affected by the AFH, of the locations where complete copies of the document will be available including on the internet, and at libraries and other public places. The City will provide a reasonable number of free copies of the AFH to citizens and groups that request it.

The City will provide information on how to submit comments and input on the Assessment of Fair Housing as described in the Public Comment and Hearings section below. The City will consider any comments or views of residents received in writing or orally at the public hearings when preparing the final Assessment of Fair Housing. A summary of any comments or views, including those not accepted and the reasons why, shall be attached to the final Assessment of Fair Housing.

Assessment of Fair Housing Revisions

The City shall amend or revise its Assessment of Fair Housing if at least one of the criteria for material change described below is met. The City will complete the revision to the Assessment of Fair Housing within 12 months of the onset of the material change, unless otherwise instructed by HUD.

The criteria for material change includes:

1. A change in circumstances within the City that affects the information on which the Assessment of Fair Housing is based to the extent that the analysis, the fair housing contributing factors, or the priorities/goals of the AFH no longer reflect actual circumstances (e.g. Presidentially declared disaster); or
2. HUD’s written notification that a material change is required to the Assessment of Fair Housing

Material changes to the Assessment of Fair Housing will be advertised in local newspapers notifying citizens that copies of all material changes are available at the City of Seattle Human Services Department and on the City's website for review and comment prior to adoption by the Seattle City Council at a public hearing. A public comment period of not less than 30 calendar days shall be allowed prior to implementation of the revisions involving material changes, which aligns with the process set forth in the Public Comment and Hearings section below.

Development of the Consolidated Plan/Action Plan

Prior to adoption of a Consolidated Plan, the City shall make available to residents and stakeholders:

1. The total amount of assistance the city expects to receive from the various HUD funding authorizations;
2. The range of activities that may be undertaken with these funds;
3. The estimated amount of funding that will benefit persons of low-to moderate-income;
4. Plans to minimize displacement of persons, including specifying the type and level of assistance that will be made to any persons displaced; and
5. When and how this information will be made available to the public.

At least 30 calendar days before the Consolidated Plan/Action Plan is submitted to the U.S. Department of Housing and Urban Development, the City shall publish a summary of the contents of the Consolidated Plan/Action Plan in local newspapers of general circulation and inform all citizens of the locations where complete copies of the document will be available, including on the City’s website. The

City will also provide a reasonable number of free copies of the Plan to citizens and groups that request it.

As described in the Public Comment and Hearings section below, the City will conduct at least one public meeting during the development of the Consolidated Plan. The City shall also provide information on how to submit comments and input on the Consolidated Plan/Action Plan. The City will consider any comments or views of residents received in writing or orally at the public hearings when preparing the final Consolidated Plan/Action Plan. A summary of any comments or views, including any comments or views not accepted and the reasons why, shall be attached to the substantial amendment.

In the event of a public hearing to discuss a Section 108 Loan Guarantee Assistance Application, the City shall provide to citizens:

1. The amount of Section 108 Guaranteed Loan Funds expected to be made available for the coming year, including program income anticipated to be generated by the activities carried out by the Guaranteed Loan Funds;
2. The range of activities that may be undertaken with Section 108 Guaranteed Loan Funds;
3. The estimated amount of Section 108 Guaranteed Loan Funds (including derived program income) proposed to be used for activities that will benefit low and moderate-income persons; and
4. The proposed activities likely to result in displacement and the City's plans, consistent with previously developed policies, for minimizing displacement of persons resulting from its proposed activities.

Consolidated Plan/Action Plan Amendments

The City shall amend its approved Consolidated Plan/Action Plan whenever one of the following decisions have been made:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out a project using funds from any program covered by the Consolidated Plan/Action Plan (including program income) not previously described in the Action Plan; or
3. To change the purpose, scope, location, or beneficiaries of a project.

Consolidated Plan/Action Plan amendments that do not meet the threshold of substantial changes as defined below will be updated in copies of the Consolidated Plan/Action Plan available at the City of

Seattle Human Services Department office and on the City's website and will be described in the City's CAPER. Changes to the City's office location, name of the Department, or staff contacts shall not constitute a substantial change.

Substantial Changes

Criteria for which a change would constitute a substantial change, and thereby require formal adoption of an amendment to the associated Consolidated Plan/Action Plan or Section 108 Guaranteed Loan Application, would include one or more of the following conditions:

1. Increasing or decreasing funding levels for a given project by 51% or more of the previously adopted amount.
2. Modification of a project to address a different national objective.
3. Changes in the use of CDBG funds from one eligibility category to another, in accordance with 24 CFR §91.105(c).

This list represents the City's criteria for determining what constitutes a substantial amendment and are subject to the City's citizen participation process.

Substantial changes shall be advertised in local newspapers notifying citizens that copies of the changes are available at the City of Seattle Human Services Department office and on the City's website for review and comment prior to adoption by the City of Seattle at a public hearing. A public comment period of not less than 30 calendar days shall be allowed prior to implementation of substantial amendments, which will align with the process set forth in the Public Comment and Hearings section below. The City will consider any comments or views of residents received in writing or orally at the public hearings prior to adoption of substantial amendments. A summary of any comments or views, including any comments or views not accepted and the reasons why, shall be attached to the substantial amendment.

The City will ensure that any amendments to the Consolidated Plan/Action Plan are consistent with its certification to affirmatively further fair housing and the analysis and strategies of the City's Assessment of Fair Housing.

Disaster response exempt from Substantial Amendment process

Criteria for which a change would **not** constitute a substantial change, and thereby waive requirements for formal adoption of an amendment to the associated Consolidated Plan/Action Plan or Section 108 Guaranteed Loan Application, include events that qualify as a type of disaster. For example, The City could redirect existing funds and/or programs in a local urgent need response. Likewise, in the event of a state and/or federal designated disaster in Seattle, the City could apply for new CDBG-Disaster Recovery grants. In general, to ensure disaster recovery grants are awarded in a timely manner, provisions of 42 U.S.C. 5304(a)(2) and (3), 42 U.S.C. 12707, 24CFR 570.486, 91.105(b) and (c), and 91.115(b) and (c), with respect to citizen participation requirements, are waived via Federal Register Notice (<https://www.hudexchange.info/cdbg-dr/cdbg-dr-laws-regulations-and-federal-register-notices/>)

1. HUD criteria used to qualify local “urgent needs” e.g., events of “particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available” found at *24 CFR 570.483(d)*;
2. Federal Emergency Management Agency criteria used to determine eligibility for assistance after “the emergency or major disaster event” can be found at 44 CFR 206.221-223;
3. City actions that could impact Consolidated Plan funds will be consistent with officially adopted emergency management and disaster recovery plans (see <http://www.seattle.gov/emergency-management> for more detail);
4. The City will notify HUD five (5) days before implementing changes or amendments to the Consolidated Plan and/or Action Plan, but is not **required** to undertake public comment; and
5. The City will make reasonable efforts to provide public opportunity for comment about changes using the criteria documented in the “Waiver Process” section below.

Performance Reports

Each year a performance report is submitted to the U. S. Department of Housing and Urban Development by the City of Seattle. The City shall invite and encourage all citizens and stakeholder organizations to assess and submit comments on all aspects of performance in meeting Consolidated Plan goals and objectives, including the performance of the City of Seattle’s grantees and contractors. The City will provide notice in local newspapers on the opportunity to comment on the performance report for a period of not less than 15 calendar days prior to its submission to HUD. All comments received in writing or orally will be considered in preparing the final Consolidated Annual Performance and Evaluation Report (CAPER). A summary of all comments or views shall be submitted as part of the report to HUD. The City will provide copies of the performance report at the City’s office and on its website.

Reasonable and Timely Access

All hearings carried out in furtherance of this Plan will be held at times and locations convenient to beneficiaries and allow for broad participation from all community members. Public hearings will be

held at City Hall at 601 5th Avenue in downtown Seattle during normal business hours. City Hall and associated parking are ADA compliant. City Council Chambers has a hearing loop system to accommodate for hearing disabilities and provisions of signing can be made as requested. The hearings are also televised and archived on the City's website.

Notices of all public hearings shall be widely advertised by placing ads in local newspapers and on the City's officially designated public notice site not less than 14 calendar days prior to each public hearing. All notices of public hearings shall indicate the location, date and time of the meeting; and shall indicate the topics to be considered. The newspaper ad shall be headed in bold type:

PUBLIC HEARING NOTICE
CITY OF SEATTLE
CONSOLIDATED PLAN/ACTION PLAN *or* ASSESSMENT OF FAIR HOUSING

Public Comments and Hearings

Prior to publishing the Assessment of Fair Housing and the Consolidated Plan/Action Plan for citizen comment, or submission of an application for Section 108 Loan Guarantee Assistance, the City shall conduct at least one public hearing to obtain citizens views on fair housing strategies, community development and housing needs, proposed projects, and program performance. A digest of comments and proposals received from citizens shall be compiled by the City. Following publication of summaries of the AFH and Consolidated Plan/Action Plan, the City will receive comments for a period of 30 calendar days. These comments will be considered prior to implementation of the plans.

All public hearings shall provide residents with reasonable and timely access to the meetings as described in the section above and consistent with accessibility and reasonable accommodation requirements found in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and with regulations found at 24 CFR Part 8 and 28 CFR Parts 35 and 36.

The City will consider any comments or views of residents received in writing or orally at the public hearings when preparing a final or revised/amended plan. A summary of any comments or views, including those not accepted and the reasons why, shall be attached to the final or revised/amended plan.

Participation by Non-English-Speaking Citizens

In the event a significant number of non-English speaking citizens are expected to attend any of the public hearings scheduled in furtherance of this Plan, or participate in a survey or other activities, the City will arrange to provide language assistance to ensure meaningful access and participation of interested parties. For assistance, please contact City staff by telephone at 206-386-1001, or by mail at:

City of Seattle
Human Services Department
P.O. Box 34215
Seattle, WA 98124

Public Access to Records

The City of Seattle Human Services Department, located at 700 5th Avenue, Suite 5800, Seattle, WA, shall provide residents, public agencies, and any interested parties access to the records listed below at any time during normal business hours. Materials shall also be provided in a form accessible to persons with different abilities or limited English proficiency, upon request.

1. Citizen Participation Plan;
2. Consolidated Plan and Annual Action Plans, including any substantial amendments;
3. Assessment of Fair Housing, including any revisions;
4. Consolidated Annual Performance and Evaluation Report (CAPER);
5. Section 108 Loan Guarantee information and records, as applicable;
6. Records of hearings, program documents such as letters of approval, and current agreements;
7. Copies of regulations that govern the programs and assurances made in connection therewith; and
8. Documents pertaining to other program requirements, such as contracting procedures, environmental requirements, fair housing and other equal opportunity requirements.

Technical Assistance

It is the policy of the City to ensure all groups that request assistance in developing proposals for any programs covered by the Consolidated Plan and AFH receive technical assistance, particularly those groups representative of low- and moderate-income persons. Staff from the Seattle Human Services Department will be present at public meetings and available during business hours to provide technical assistance to groups in understanding program requirements, such as Davis-Bacon Wage provisions,

environmental policies, equal opportunity regulations and relocation requirements. Technical assistance may be provided directly by City personnel or through contracted consultants; and may include assistance such as the provision of data or help in the preparation of printed material such as handouts and notices to assist citizens or groups with presenting information on the program to their members.

Complaints and Grievances

All citizens' complaints and grievances presented verbally will be answered by Seattle Human Services Department staff at the time presented, or answered in writing, as necessary. All requests for information, complaints or grievances presented in writing and forwarded to the attention of:

City of Seattle
Human Services Department
P.O. Box 34215
Seattle, WA 98124

will receive a written response from Seattle Human Services Department staff not later than 15 work days from the date the complaint is received, whenever practicable. Responses may be appealed in writing to the Human Services Department staff within 10 work days of receipt of the response.

Waiver Process

Upon determination of good cause, the U. S. Department of Housing and Urban Development has the authority to waive certain regulatory provisions of the CDBG, HOME, ESG and HOPWA programs subject to statutory limitations.

Examples of good cause for such waivers:

- Presidential disaster declarations under Title IV of the Stafford Act represent one example of good cause for such waivers.
- The City of Seattle may seek a waiver to its citizen participation process, in emergency situations when expedited assistance offered through Consolidated Plan/Action Plan covered programs is deemed necessary by the Mayor
- HUD issues notices to waive deadlines for submission and reduction of public comment periods.

Following HUD issuance of waiver notices or approval of a waiver requests, the City reserves the right to amend the Citizen Participation Plan comment period as follows:

1. A reduction in the public comment period for Consolidated Plan/Action Plan substantial amendments from 30 calendar days to seven calendar days, and
2. A reduction in the public comment period from 30 calendar days to seven calendar days in the event of a local “urgent needs” emergency or state/federally declared disaster; and
3. Flexibility in determining what constitutes reasonable notice and opportunity to comment.