

Seattle Youth Employment Program (SYEP) ELIGIBILITY DOCUMENTS

You must provide proof for each of the three categories: household income, age, and current address. *Legible copies of original documents are accepted and preferred.*

Some documents can cover two requirements! For example, free and reduced lunch letter can prove income **AND** address. State ID can prove age **AND** address. Review your documents carefully!

Examples of what you can upload to prove all three categories:

Example #1:	Example #2:	Example #3:
<ol style="list-style-type: none"> 1. Household Income and Address: Seattle City Light bill with utility discount applied from the current or past year 2. Age: Birth Certificate 	<ol style="list-style-type: none"> 1. Household Income: 1 month's worth of paystubs for ALL working adults (18+ years old) in the household 2. Age and Address: State ID/Driver's License 	<ol style="list-style-type: none"> 1. Household Income: Household Income Tax Return from within the past two years 2. Age: Valid U.S. Passport 3. Address: Unofficial school transcript with address listed

Acceptable Eligibility Documents

Proof of Income or Public Assistance (must show parent/guardian name on document if living with them)
Public Assistance (recommended!):
Free and Reduced Lunch Award Letter from the current or past year OR
Washington State Department of Social and Health Services (DSHS) Letter for Temporary Assistance for Needy Families (TANF) or Supplemental Nutrition Assistance Program (SNAP) Benefits from the current or past year OR
Current Washington Apple Health Benefit Letter (or Apple Health Card – Molina, United, Provider One etc.) OR
Seattle City Light bill with utility discount applied from the current or past year
Household Income (all household members 18+ years old must provide proof of income):
Household Income Tax Return (Form 1040) from within the past two years OR
Pension Letter from the current or past year OR
Social Security Administration Benefits Letter from the current or past year OR
1 month's worth of paystubs (<i>must show dates paid, payee's name and gross income</i>) from the current or past year (note that most paystubs only cover 2 weeks so you may need to upload 2 paystubs per adult) OR
Unemployment Benefits Document dated within the last six months OR
Letter from School Counselor or Agency case manager stating knowledge of household income OR
SYEP Declaration of No Income form

Proof of Age (no expired documents allowed)
State ID or Driver's License OR
Valid U.S. Passport OR
Permanent Resident Card (aka green card) OR
Birth Certificate

Proof of Address (must show parent/guardian name if living with them)
Home Utility Bill OR
Copy of Lease or Mortgage OR
Current Cable Bill OR
Official Mail from Federal, State, or City Agency OR
Unofficial school transcript with address listed OR
Other proof you are attending Seattle Public Schools or a Seattle College (North, Central, South)