

**Labor Standards Advisory Commission
Meeting Minutes**

Minutes prepared by: Lacey Collins
Sep 11, 2024
2:30 - 4:30 pm
Virtual Meeting

Commissioners Present

| Position No. | Name |
|--------------|--------------------|
| 1 | Marissa Baker |
| 8 | Danielle Alvarado |
| 9 | Amanda Powter |
| 10 | Tom Lambro |
| 11 | Samuel Hilbert |
| 12 | Ilona Lohrey |
| 13 | Billy Hetherington |
| 15 | Joel Shapiro |

Commissioners Absent

| | |
|----|---------------|
| 2 | Alexis Rodich |
| 5 | Greg Ramirez |
| 14 | Jeanie Chunn |

- WELCOME, INTRODUCTIONS, AND APPROVAL OF MINUTES – Billy Hetherington
 - Language Access set up
 - Intro & Icebreaker
 - April 24, 2024 and June 12, 2024 Minutes Approved:
 - Moved by: Joel Shapiro
 - Second by: Amanda Powter
 - Vote: Yes, unanimous

- LSAC MEMBERSHIP TRANSITIONS – Billy Hetherington
 - Joel’s last meeting is today
 - Samuel and Amanda are now officially appointed
 - Corina and Silvia’s appointments are pending

- BYLAW AMENDMENTS AND VOTE – Billy Hetherington
 - Schedule amendment – change language to “commission will meet once every two months, with min of 5 meetings per year”
 - Move – Tom Lambro
 - Second – Marissa Baker
 - Vote – Yes, unanimous
 - Changing endorsements – deleting “cause” from language
Clarified that the change in language should not stop/prohibit/impede LSAC’s abilities to weigh in on a city policy.
 - Move – Joel Shapiro
 - Second – Tom Lambro
 - Vote – Yes, unanimous

- LSAC RETREAT – Shuxuan Zhou
 - Overview – Time, location, and agenda
 - Facilitator sign-up
 - Bodily Grounding- Billy Hetherington, facilitator
 - Community Agreement – Corina Yballa, facilitator
 - Relationship Building – Samuel Hilbert, co-facilitator
 - What is LSAC? – Tom Lambro, co-facilitator
 - Strategic Planning – Marissa Baker, co-facilitator

- CITY BUDGET PROCESS – Shuxuan Zhou & Billy Hetherington
 - City Budget Process Presentation slide deck reviewed
 - Topics covered: terms, biennium schedule, process timelines, public participation options, Council’s review/adoption process, and various resources
 - Mayor’s budget address is scheduled for Sep 4. Can elaborate once information is public.
 - OLS memo should be sent by end of this week & shared with LSAC.
 - Deactivation funding will not come in until end of 2025/early 2026.
 - Creation of subcommittee to discuss LSAC support.
 - Tasked to draft a letter from LSAC to send to council and MO to advocate for LSAC support of OLS funding.
 - Subcommittee members can represent the commission at a speaking event.
 - Volunteers - Billy, Amanda, Danielle, Corina (pending appointment), Silvia (pending appointment)
 - Move – Joel Shapiro
 - Second – Billy Hetherington
 - Vote – Yes, unanimous
 - Domestic Workers Standards Board is meeting 9/30 where the budget process will be discussed also.
 - Subcommittee will meet around 1st of October. Billy will connect with others for timeline.

- OLS UPDATES – Steve Marchese, OLS
 - Budget and strategic planning discussions are currently happening
 - Outreach manager is close to being hired – announcement will happen soon
 - Legislative changes affecting OLS
 - First Deactivation Rulemaking meeting happened today
 - In-person outreach work – districts 1, 2, and 7 (350+ businesses). District 3 will be visited later this month.
 - Min wage announcement is upcoming
 - Steve OOO next week meeting w/ MLK Labor
 - Steve offered his support to participate in outreach opportunities

- OLS OUTREACH & EDUCATION – Meredith Ruff and Ahmed Abdi, OLS
 - Outreach Presentation
 - LSAC used to have an Outreach subcommittee. Is this something we want to prioritize again?
 - Provided an overview of outreach strategies for business/hiring entity as well as worker education

- Reviewed BOEF/COEF budget, partners, and highlights
- Discussed what support we provide including resources (language access) and door to door education
- Highlighted some 2024 events
- Will partner with Office of Economic Development for further training efforts

Adjourn @ 4:17 pm