



The City of Seattle

# Landmarks Preservation Board

Mailing Address: PO Box 94649, Seattle WA 98124-4649  
Street Address: 600 4th Avenue, 4th Floor

**LPB 106/25**

**Architectural Review Committee Meeting  
Virtual Meeting via Webex Webinar  
Friday, April 11, 2025, 8:30 a.m.**

One may access the meeting by the Webex Webinar link or telephone call-in line provided below. Please be aware that there is currently no in-person meeting option for the Architectural Review Committee meetings.

Presentation documents and agendas are available on our website, listed by meeting date: [Link to Presentation Documents and Agendas](#)

To make verbal Public Comment at the meeting; see link below under “PUBLIC COMMENT”.

Virtually attend meeting via Webex Webinar link. All attendees will be muted upon entry. <https://seattle.webex.com/seattle/j.php?MTID=mfd89637d1de87c3c6842721102cc2509>

Listen to the meeting by calling 1-206-207-1700, enter meeting access code: 2483 876 1859 / Password: 1234

One may submit written public comment any time. We encourage submitting well in advance of the meeting to allow for review. Comments are due by 12:00 p.m. the day before the meeting. Email [erin.doherty@seattle.gov](mailto:erin.doherty@seattle.gov) and [sarah.sodt@seattle.gov](mailto:sarah.sodt@seattle.gov)

**AGENDA**

estimated times below

**041125.1 ROLL CALL**

**041125.2 PUBLIC COMMENT** 0-10 minutes

One may sign up online from 6:30-8:30 a.m. on the meeting day. Each person has up to 2 minutes to address items on this agenda. Total time allotted to public comment at this meeting is noted above. Speakers must be signed up to be recognized by the Chair/Board staff. Participation may be via the telephone or on the Webex Webinar platform. [Link to sign up for Public Comment](#)

**041125.3 CERTIFICATES OF APPROVAL**

041125.31 Montlake School 20 minutes  
2409 22<sup>nd</sup> Avenue E  
Proposed flagpole in new location, and retroactive approval to replace historic site entry stair

041125.32 B.F. Day School 15 minutes  
3921 Linden Avenue N  
Briefing on proposed replacement of windows

041125.33 Shannon & Wilson Office Building 45 minutes  
3652-3670 Woodland Park Avenue N  
Briefing on proposed alterations to building exterior and new development on the site

**Additional information**

To receive agendas via e-mail: [Link to subscribe to distribution list](#)

Meetings of the Architectural Review Committee are open to the public via the options noted above. Testimony on matters being considered may be presented at the meeting or by submission of written statements to the Historic Preservation Program staff per the instructions at the top of this agenda. Authority of the Board is vested by SMC 25.12.

This agenda is for public notice purposes only. Complete applications are included in the Landmarks Preservation Board records located at 600 4<sup>th</sup> Avenue, Seattle City Hall, 4<sup>th</sup> floor.

Applicants or their representatives are required to attend the meeting on the Webex Webinar platform, to present and discuss their proposals. There is currently no in-person meeting option for the Architectural Review Committee meetings.

**Accommodations**

Accommodations for persons with disabilities will be provided upon request. Email [erin.doherty@seattle.gov](mailto:erin.doherty@seattle.gov) or call 206.684.0380 immediately upon receipt of this agenda to make arrangements.

**Public Disclosure Statement**

Consistent with the Public Records Act, Chapter 42.56 RCW, all records within the possession of the City may be subject to a public disclosure request and may be distributed or copied. Records include and are not limited to sign-in sheets, contracts, emails, notes, correspondence, etc. Use of lists of individuals or directory information (including address, phone or Email) may not be used for commercial purposes.