



The City of Seattle

# Landmarks Preservation Board

Mailing Address: PO Box 94649, Seattle WA 98124-4649  
Street Address: 600 4th Avenue, 4th Floor

**LPB 110/25**

**Landmarks Preservation Board Meeting**  
**Hybrid Meeting via Webex Webinar or Room L2-80 Boards & Commissions**  
**Seattle City Hall, 600 4th Avenue, Floor L2**  
**Wednesday, April 16, 2025 – 3:30 p.m.**

One may access the meeting by the Webex Webinar link or telephone call-in line provided below. Please be aware that many of the Board members and presenters may be participating remotely rather than in person.

Presentation documents and agendas are available on our website, listed by meeting date:  
[Link to Presentation Documents and Agendas](#)

To make verbal Public Comment at the meeting; see link below under “PUBLIC COMMENT”.

Virtually attend meeting via Webex Webinar link. All attendees will be muted upon entry.  
<https://seattle.webex.com/seattle/j.php?MTID=m25725febe171cfe2de38fc0919115a22>

Listen to the meeting by calling 1-206-207-1700, enter meeting access code:  
2505 029 4457 / Password: 1234

One may submit written public comment any time, and we encourage submitting well in advance of the meeting to allow for review. Comments are due by 3:30 p.m. the day before the meeting. Email [erin.doherty@seattle.gov](mailto:erin.doherty@seattle.gov) and [sarah.sodt@seattle.gov](mailto:sarah.sodt@seattle.gov)

## **AGENDA**

estimated times below

**041625.1 ROLL CALL**

**041625.2 PUBLIC COMMENT** 0-20 minutes

One may sign up online from 1:30-3:30 p.m. on the meeting day. Each person has up to 2 minutes to address items on this agenda. Total time allotted to public comment at this meeting is noted above. Speakers must be signed up to be recognized by the Chair/Board staff. Participation may be via the telephone or on the Webex Webinar platform. [Link to sign up for Public Comment](#)

**041625.3 MEETING MINUTES** 2 minutes  
April 2, 2025

**041625.4 CONTROLS & INCENTIVES** 2 minutes

041625.41 [Steinhart Theriault & Anderson Office Building](#)  
1264 Eastlake Avenue E  
Request for extension

**041625.5 CERTIFICATES OF APPROVAL**

041625.51 [Montlake School](#) 20 minutes  
2409 22<sup>nd</sup> Avenue E  
Proposed flagpole in new location, and retroactive approval to replace historic site entry stair

041625.52 Montlake School 10 minutes  
2409 22<sup>nd</sup> Avenue E  
Proposed select tree removal and replacement

**041625.6 DESIGNATION**

041625.61 Burwell House 45 minutes  
709 14<sup>th</sup> Avenue E

**041625.7 BOARD BUSINESS**

**Additional information**

To receive agendas via e-mail: [Link to subscribe to distribution list](#)

Meetings of the Landmarks Preservation Board are open to the public via the Webex Webinar link and call-in line noted above. Individuals may also attend in person. Testimony on matters being considered may be presented at the meeting or by submission of written statements to the Historic Preservation Program staff per the instructions at the top of this agenda. Authority of the Board is vested by SMC 25.12.

This agenda is for public notice purposes only. Complete applications are included in the Landmarks Preservation Board records located at 600 4th Avenue, Seattle City Hall, 4th floor.

**Accommodations**

Accommodations for persons with disabilities will be provided upon request. Email [erin.doherty@seattle.gov](mailto:erin.doherty@seattle.gov) or call 206.684.0380 immediately upon receipt of this agenda to make arrangements.

**Public Disclosure Statement**

Consistent with the Public Records Act, Chapter 42.56 RCW, all records within the possession of the City may be subject to a public disclosure request and may be distributed or copied. Records include and are not limited to sign-in sheets, contracts, emails, notes, correspondence, etc. Use of lists of individuals or directory information (including address, phone or Email) may not be used for commercial purposes.