

Meeting Minutes #7

(Adopted TBD)

Kaiser Permanente Implementation Advisory Committee (IAC)

Monday, October 21, 2024

6:00 – 8:00 PM

(Transcriber's Note: The notes shown below are summaries of statements provided. They are not transcriptions and have been shortened and edited to include the major points raised. Full comments are retained in the files in video recording and available upon request.)

In-person Location:

Seattle City Hall
3rd Floor, Conference Room 370
600 4th Avenue
Seattle, WA 98104

Virtual:

Webex

Committee Members Present:

David Dahl (virtual)
John Akamatsu (virtual)
Pablo Carrasquillo (virtual)
Rebecca Fox (virtual)

Kaiser Permanente staff:

Gretchen Benzin, Executive Director, National Shared Services Operations
Rob Cook, Senior Facilities Manager, KPWA National Facilities Management
Kevin Hussey, Senior Director of Operations (Seattle District)
Debra Lemke, Director, KPWA Delivery System Strategy
Meghan McDonald (virtual), Director, KPWA Program Operations
Amelia Mock, Project Manager, KPWA National Facilities Management
Bob Steinbrenner, Director, KPWA National Facilities Management

City of Seattle Staff:

Nelson Pesigan, Seattle Department of Neighborhoods (DON)
Tami Garrett, Seattle Department of Construction & Inspection (SDCI)

Opening & Introductions

Nelson Pesigan opened the meeting. Brief introduction followed.

There was a brief presentation about the Committee's roles and responsibilities.

Presentation:

2023 Annual Report

A link to the presentation can be found [here](#).

Gretchen Benzin noted that Kaiser Permanente did not engage in any new development in the Capitol Hill campus. Kaiser Permanente's focus was to build upon and improve its employee commute transportation programs.

Capitol Hill Campus Updates

Kevin Hussey noted that Kaiser Permanente is dedicated to Capitol Hill community and neighborhood. Kaiser Permanente's focus is to improve its campus' operations and services by ensuring that its services are being utilized effectively.

The construction activities on campus have been limited to wayfinding, interior improvements and building maintenance work including security standardization, flooring replacements and infrastructure upgrades.

Transportation Management Plan (TMP)

Amelia Mock noted that Kaiser Permanente continues its commitment to improving the Transportation Management Plan (TMP) through expanded programs and investments in the commute program staff including implementation of the "First Mile Last Mile" Program to support safe commuting, increasing onsite Commute Fairs, creating a monthly employee commute rewards program, providing restricted parking zone (RPZ) for residents in the identified zone.

Amelia Mock mentioned that the 2023 drive-along-rate (DAR) survey that was conducted this fall are not available. The next Commute Trip Survey (CTR) is planned for late October of this year. Once the data results are available, Kaiser Permanente plans to share the information to the Committee as part of the Annual Report review.

Committee Q&A:

John Akamatsu inquired about the lighting at the parking lots that is still unresolved specifically at 116 16th Avenue that is being leased by Sount Mental Health. Rob Cook mentioned that he is working with Scott Tyson of City Light to install a shield. Rob Cook will check the remaining lots that where the lighting is still unresolved.

David Dahl inquired about the empty retail space along 15th Avenue and would like to know Kaiser Permanente's plan. Gretchen Benzin noted that the spaces has not been filled. Kaiser Permanente is currently working on a long-term strategy plan for the campus and until this plan is finalized, Kaiser Permanente is temporarily holding on leasing these spaces. Gretchen Benzin mentioned that as soon as this long-term plan is available, it will be shared to this Committee.

Kaiser Permanente is actively involved in reevaluating different strategies and is looking at different partnerships and opportunities to fill these empty spaces.

Rebecca Fox inquired about any plans for the surface parking lots specifically in the north of John St. Amelia Mock noted that several employees and staff are currently utilizing these parking lots, and the short-term plan is for Kaiser Permanente to maintain these lots indefinitely for staff and member parking.

Gretchen Benzin added that these surface parking lots are all tied to Kaiser Permanente's overall strategic plan for the Capitol Hill campus.

David Dahl reiterated that the issues about these surface parking lots that are not being utilized has been an ongoing issue and discussion by this committee and the original Major Institutions Master Plan (MIMP) noted that these parking spaces are not needed specifically the lot at 18th Avenue and Thomas.

Public Comments

There were no public comments.

Committee Deliberation

David Dahl inquired about a walking tour of the campus. Nelson Pesigan mentioned about coordinating with Kaiser Permanente to schedule a walking tour of the campus.

Nelson Pesigan informed the Committee that the 2024 Annual Report is due at the end of March.

Adjournment

There was a motion to adjourn the meeting, it was seconded. The Committee voted and the meeting was adjourned at 6:40 pm.

DRAFT