



**CITY OF SEATTLE**  
**PUBLIC SAFETY CIVIL SERVICE COMMISSION**

**Meeting Minutes**

**October 25, 2024 @ 10:00 AM**

Location: Teams & SMT 1679

<b>A.</b>	<b>CALL TO ORDER LAND ACKNOWLEDGEMENT MEETING GUIDELINES</b>	Commission Chair (PSCSC 2.04)
<b>B.</b>	<b>ATTENDEE INTRODUCTIONS</b>	Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Stacy Connole and Tom Applegate. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorney: Joe Levan and members of the public were also present. Not present: Anne Vold, Assistant City Attorney.
<b>C.</b>	<b>PUBLIC COMMENT</b>	Deputy Fire Chief Shon Branum was present and gave public comment on rulemaking 9.12.
<b>D.</b>	<b>APPROVAL OF MINUTES</b>	<b>September 19, 2024, Meeting:</b> Commissioner Greene moved to accept the minutes as written. Commissioner Connole seconded the motion. The minutes were approved by acclamation.
<b>E.</b>	<b>ITEMS OF BUSINESS</b>	<ol style="list-style-type: none"><li><b>1. RULEMAKING-EXAMINATIONS</b><ol style="list-style-type: none"><li>a. <b>PSCSC Rule 9.12-Passing Grade:</b> Commissioner Greene moved to accept rule 9.12 as amended. Commissioner Connole seconded the motion. Commissioner Applegate voted no. The motion passed.</li><li>b. <b>PSCSC Rule 9.23-Keyed Copy Inspection and Protest:</b> Commissioner Greene moved to accept rule 9.23 as amended. Commissioner Connole seconded the motion. The motion was approved by acclamation.</li><li>c. Guest: Deputy Fire Chief Byron Branum</li></ol></li><li><b>2. EXECUTIVE DIRECTOR BUDGET &amp; DEPARTMENTAL UPDATES</b><ol style="list-style-type: none"><li>d. Budget Update</li><li>e. Department Update</li></ol></li><li><b>3. CASE STATUS REPORT/APPEAL UPDATES</b><ol style="list-style-type: none"><li>f. Hill v. SPD-PSCSC No. 24-01-004A</li><li>g. Dron v. SFD-PSCSC No. 24-01-005A</li><li>h. Englund v. SPD-PSCSC No. 24-01-006A</li></ol></li><li><b>4. FIRE AND POLICE EXAM UNIT UPDATES</b><ol style="list-style-type: none"><li>i. Police Exams (Rachael Schade, Police Exams Administrator)</li><li>j. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)</li><li>k. Fire and Police Staffing (Hiring/Attrition Numbers)</li></ol></li></ol>

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**5. 2025 EXAM SCHEDULE**

- a. Discussion and Possible Vote: Commissioner Greene moved to accept the 2025 exam schedule. Commissioner Connole seconded the motion. The motion passed by acclamation.

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**F. EXECUTIVE SESSION**

The commission did not go into Executive Session.

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**G. OLD/NEW BUSINESS**

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**H. ADJOURNMENT**

Commission Chair Greene adjourned the meeting at 11:49 a.m.

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Minutes submitted **November 21, 2024**, by: Teresa Jacobs

Minutes ☐ Approved ☐ Amended

**November 21, 2024**, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:

<https://www.youtube.com/channel/UCglMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at

<https://www.seattle.gov/public-records>