



Seattle Civil Service Department

Public Safety Civil Service Commission

Monthly Meeting Minutes

April 18, 2025 @ 10:00 a.m.

Seattle Municipal Tower Room 1679 and Teams

1.	CALL TO ORDER Commission Chair (PSCSC 2.04)	Commissioner Greene called the meeting to order at 10:00 am.
	LAND ACKNOWLEDGEMENT	
2.	COMMISSIONER AND STAFF INTRODUCTIONS	Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Tom Applegate and Queniya Mays. Commission Staff: Andrea Scheele, Executive Director; Mike Nelson, Public Safety Exams Manager; Staff of the Public Safety Exams Unit; and Teresa Jacobs, Executive Assistant. Joe Levan and Anne Vold, Assistant City Attorneys/Commission Counsel. Seattle Fire HR: Sarah Lee, Director and Dori Towler, Personnel Manager. Seattle Police HR: Allen McKenzie, Labor and Employment Advisor. Members of the public were also present. Not in Attendance: Sarah Butler, Operations & Policy Advisor
3.	PUBLIC COMMENT (GENERAL)	Captain Doug Johnson, Seattle Fire Department, gave public comment. There was no other public comment in person or in writing.
4.	PUBLIC RECORDS ACT TRAINING	Aaron Valla, Assistant City Attorney
5.	APPROVAL OF MINUTES	March 19, 2025, PSCSC Monthly Meeting: Commissioner Greene moved to accept the minutes as written. Commissioner Mayes seconded the motion. The minutes were approved by acclamation.
6.	UPDATES/DISCUSSION	A. FIRE AND POLICE EXAM UNIT UPDATES <ol style="list-style-type: none">1. Police Exams (Rachael Schade, Police Exams Administrator)2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)3. Fire and Police Staffing (Hiring/Attrition Numbers)

		<p>B. EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES</p> <p>4. April 2025 Rulemaking</p> <p>5. Budget Update</p> <p>6. Department Update</p> <p>C. CASE STATUS REPORT/APPEAL UPDATES</p> <p>7. Hill v. SPD-PSCSC No. 24-01-004A</p> <p>8. Englund v. SPD-PSCSC No. 24-01-006A</p>
7.	<p>PUBLIC COMMENT ON PROPOSED RULEMAKING</p> <p>DISCUSSION</p> <p>POTENTIAL VOTE</p>	<p>D. PSCSC PROPOSED RULEMAKING</p> <ul style="list-style-type: none"> ○ Rule 2.13 Review and Reconsideration of Actions or Decisions of the Director: Commissioner Greene moved to accept rule 2.13 as amended. Commissioner Mays seconded the motion. The was approved by acclamation. ○ Rule 8.07 Admission to Examination Pending Appeal: Commissioner Greene moved to accept rule 8.07 as amended. Commissioner Mays seconded the motion. The was approved by acclamation. ○ Rule 9.09 Promotional Development Committee: Commissioner Greene moved to accept rule 9.09 as amended. Commissioner Mays seconded the motion. The was approved by acclamation. ○ Rule 9.15 Military Personnel and Promotional Exams: Commissioner Greene moved to accept rule 9.15 as amended. Commissioner Mays seconded the motion. The was approved by acclamation. ○ Rule 9.20 Preference for Multilingual Candidates: Commissioner Greene moved to accept rule 9.20 as amended. Commissioner Mays seconded the motion. The was approved by acclamation. <p>9. Executive Director Briefing on Proposals</p> <p>10. Public Comment on Proposals: Captain Doug Johnson, Seattle Fire Department, gave public comment on proposed rulemaking. There was no other public comment in person or in writing.</p> <p>11. Discussion and Possible Vote</p> <p>August 21, 2025, Retreat/Hearing Prep Training</p>
8.	EXECUTIVE SESSION	<p>The commission did not go into Executive Session.</p>

9.	OLD/NEW BUSINESS	There was no Old/New Business.
10.	ADJOURNMENT	Commission Chair Green adjourned the meeting at 11:16 a.m.

Minutes submitted **May 15, 2025**, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended

May 15, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:

<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at

<https://www.seattle.gov/public-records>