



**CITY OF SEATTLE**  
**PUBLIC SAFETY CIVIL SERVICE COMMISSION**  
**Special Meeting Minutes**  
**January 16, 2025 @ 11:00 a.m.**  
Location: Teams & SMT 1679

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| <b>1. CALL TO ORDER</b>     | Commission Chair (PSCSC 2.04)                                     |
| <b>LAND ACKNOWLEDGEMENT</b> |   |
| <b>MEETING GUIDELINES</b>   | Commission Chair Greene called the meeting to order at 11:01 a.m. |
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| <b>2. ATTENDEE INTRODUCTIONS</b> | Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Tom Applegate and Queniya Mays. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; Mike Nelson, Public Safety Exams Manager; Staff of the Public Safety Exams Unit; and Teresa Jacobs, Executive Assistant. Joe Levan, Assistant City Attorney/ Commission Counsel. Shon Branum, Deputy Chief/EMS, SFD. Members of the public were also present. Not in Attendance: Anne Vold, Assistant City Attorney. |
| <b>WELCOME NEW COMMISSIONER</b>  | The commission welcomed Commissioner Queniya Mays. Commissioner Mays was appointed by the Mayor to serve a three-year term.  |
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| <b>3. CIV DEPARTMENT AND PSCSC OVERVIEW</b> | Executive Director Andrea Scheele |
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| <b>4. PUBLIC COMMENT</b> | There was no public comment in writing or in person. |
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| <b>5. APPROVAL OF MINUTES</b> | <b>November 21, 2024, Joint Meeting with CSC &amp; November 21, 2024, PSCSC Special Meeting:</b> Commissioner Greene moved to accept the minutes as written. Commissioner Applegate seconded the motion. The minutes were approved by acclamation. |
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| <b>6. UPDATES/DISCUSSION</b> | <b>A. FIRE AND POLICE EXAM UNIT UPDATES</b> <ol style="list-style-type: none"><li>1. Lateral Entry Firefighter/Paramedic Hiring (Director Scheele)</li><li>2. Police Exams (Rachael Schade, Police Exams Administrator)</li><li>3. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)</li><li>4. Fire and Police Staffing (Hiring/Attrition Numbers)</li></ol> <b>B. EXECUTIVE DIRECTOR BUDGET &amp; DEPARTMENTAL UPDATES</b> <ol style="list-style-type: none"><li>5. Budget Update</li><li>6. Department Update</li></ol> <b>C. CASE STATUS REPORT/APPEAL UPDATES</b> <ol style="list-style-type: none"><li>7. Hill v. SPD-PSCSC No. 24-01-004A</li><li>8. Englund v. SPD-PSCSC No. 24-01-006A</li><li>9. Willis v. SPD-PSCSC No. 24-01-007A</li><li>10. Dave v. SPD-PSCSC No. 25-01-001A</li></ol> |
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7.	<b>ACTION ITEMS</b>	<b>2025 Commission Meeting Dates-Schedule and Vote</b> The commission reviewed and scheduled the dates for 2025 meetings. Commissioner Greene moved to accept the 2025 meeting dates. Commissioner Applegate seconded the motion passed.
8.		
9.	<b>EXECUTIVE SESSION</b>	The commission went into Executive Session at 1:47 p.m. The Executive Session ended at 1:58 p.m.
10.	<b>OLD/NEW BUSINESS</b>	No old or new business.
11.	<b>ADJOURNMENT</b>	Commission Chair Greene adjourned the meeting at 1:59 p.m.

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Minutes submitted **February 19, 2025**, by: Teresa Jacobs

Minutes  Approved  Amended  
**February 19, 2025**, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

*Richard Greene*  
Richard Greene (Feb 24, 2025 10:18 PST)

Monthly meetings are recorded, they can be found at:  
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at  
<https://www.seattle.gov/public-records>